1.0 Call to Order and Welcome
Chair Cooper Brown welcomed everyone in attendance and called the meeting to order at 2:00 p.m.

2.0 Roll Call
Assistant University Secretary Melissa Orth called the roll of the committee and Board members present. No quorum was necessary since no actions will be taken.

3.0 Discussion Items

3.1 Review of Prototype App
Chair Brown stated he reviewed the prototype content and was very pleased with the outcome. He indicated it was exactly what he had envisioned. Vice President D’Andra Mull stated that the Office of Student Life and Information Technology came up with a visual sample of a prototype. A focus group of students received access to the prototype to see if it met their needs and changes were made based on their review. VP Mull went through the prototype and samples of cases that students would encounter and options they would find within the web-based framework for help and wellness.

Trustee Richard Cole indicated he was very pleased with the results and congratulated the team. Trustee Anita Zucker agreed and added she loved the direction taken by both offices working together. All agreed other institutions may want the web-based framework once it was complete and thought it would improve the health of our students. Trustee Cole mentioned we should explore a patent.
3.2 Overview of App Content
Senior Vice President and Chief Financial Officer, Chris Cowen asked whether there would be a separate frame for graduate students. VP Mull stated that the needs of the undergraduates and graduates were interconnected, and the web-based modules would meet the needs of the entire student community. They will have content built out specific for graduate students. Chair Brown indicated that the app would be rolled out in phases, and they would be continuously seeking feedback from students on improvements. Vice President and Chief Information Officer, Elias Eldayrie indicated that Student Life had already tested the modules with students which was the first step and the students had indicated it was as they envisioned it would be.

Trustee David Brandon asked what the cost would be, and VP Eldayrie indicated he did not know at this time. He stated they were able to utilize the tools that we already have in OneUF. He has asked his staff to start working on sketching out an app. He indicated they have some of the resources to build the app but not in a timely manner. They would have to contract with an outside vendor to make this happen. SVP Cowen stated that he has money that can be used to help fund the development of the app but that it needs to be used by June 1. VP Eldayrie stated that his office was looking at costs now and he should have an estimate in three to four weeks. VP Eldayrie asked if the committee supported moving forward on this path. All agreed and it was noted the full Board will take this up for a vote in April via the AFSSPRSC Committee.

Trustee Brandon suggested Board Chair Hosseini discuss the app with the Board of Governors to potentially make it available to in-state universities as well as out-of-state universities for a fee.

3.3 Finalize Action Plan
Trustee Cole stated that the draft recommendation needs to include a plan for long-term financing and getting the graduate assistants involved more. VP Mull indicated that graduate assistants were already involved in CART and that permanent funding, and additional counselors were important.

Chair Brown stated that the development of the app is important but if we don’t have enough counselors to support it then we are back to square one. He indicated that the implementation of CART counselor wait times have come down which shows the important of student counselors. Chair Brown indicated he would circulate an updated recommendation document with Trustee Cole’s suggested edits to the committee and the full Board.

4.0 New Business
There was no new business to come before the committee.

5.0 Adjourn
There being no further discussion, the meeting was adjourned at 2:38 p.m.