The University of Florida Board of Trustees
Board Retreat
Committee Meetings
Board Meeting

September 19-20, 2013
Lake Wauburg and Emerson Alumni Hall
<table>
<thead>
<tr>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Retreat, Thursday,</strong></td>
<td><strong>Cypress Lodge at Lake Wauburg, 133 Regatta Drive, Micanopy, FL</strong></td>
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<tr>
<td><strong>September 19, 2013</strong></td>
<td>A Retreat of the University of Florida Board of Trustees (<em>Lunch will be provided for Trustees and presenters; Agenda attached</em>)</td>
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<td><strong>12:00 pm-3:30 pm EDT</strong></td>
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<tr>
<td><strong>Committee Meeting,</strong></td>
<td><strong>Emerson Alumni Hall, Warrington Conference Room, University of Florida Campus,</strong></td>
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<tr>
<td><strong>Thursday, September 19, 2013</strong></td>
<td>Gainesville, FL</td>
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<tr>
<td><strong>4:15 pm-5:00 pm EDT</strong></td>
<td>A Regular Meeting of the below listed Committee of the University of Florida Board of Trustees (<em>Agenda attached.</em>)</td>
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<td><strong>Committee on Governance</strong></td>
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<td></td>
<td><em>(Scott (Chair), Brown, Cameron, Criser, Roberts, Rouhac, Thomas)</em></td>
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<tr>
<td><strong>Dinner Thursday,</strong></td>
<td><strong>President’s House, University of Florida Campus,</strong></td>
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<tr>
<td><strong>September 19, 2013</strong></td>
<td>Gainesville, FL</td>
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<tr>
<td><strong>5:30 pm-7:30 pm EDT</strong></td>
<td>Reception and Dinner for Trustees and Vice Presidents. Former Founding Trustee Al Warrington and Former Trustee Michael Heekin will be honored.</td>
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<td><strong>Board Committees and Board Meetings and Retreat Friday,</strong></td>
<td><strong>Cypress Lodge at Lake Wauburg, 133 Regatta Drive, Micanopy, FL</strong></td>
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<tr>
<td><strong>September 20, 2013</strong></td>
<td>Breakfast will be served for Trustees and Vice Presidents</td>
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<td><strong>8:00 am-~11:40 pm EDT</strong></td>
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<tr>
<td><strong>Breakfast</strong></td>
<td><strong>Breakfast will be served for Trustees and Vice Presidents</strong></td>
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<tr>
<td><strong>8:00-9:30 am EDT</strong></td>
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The below listed Committees of the University of Florida Board of Trustees and the full University of Florida Board of Trustees will meet in the following sequence, with one meeting beginning immediately after the prior meeting ends and continuing until all meetings have concluded (times are estimated and may be earlier or later depending on time needed for each meeting):

**Committee on Finance and Facilities Meeting**  
(Cameron (Chair), Brown, Criser, Heavener, Roberts, Scott, Thomas; Agenda attached)

**Committee on Educational Policy and Strategy Meeting**  
(Full Board; Agenda attached)

**University of Florida Board of Trustees Meeting**  
(Full Board; Agenda attached)

**Break (~10 minutes)**

Upon conclusion of the Committees’ and Board’s meetings, there will be an approximately 10-minute break, after which the retreat will resume.

**Retreat**  
~10:10 am-11:40 pm EDT

The Retreat of the University of Florida Board of Trustees will resume upon the end of the break following the Committees’ and Board’s meetings.  
*(Lunch will be provided for Trustees and presenters; Agenda attached)*
AGENDA

THURSDAY, September 19

12:00 - 12:30 pm  Lunch in the Lake Wauburg Conference Room

12:30 - 1:15 pm  Core Curriculum
Joe Glover, Provost and Sr. Vice President for Academic Affairs
Bernard Mair, Associate Provost for Undergraduate Affairs

1:20 - 2:00 pm  Online University
Joe Glover, Provost and Sr. Vice President for Academic Affairs
Andy McCollough, Associate Provost for Teaching and Technology

2:00 - 2:15 pm  Break

2:15 - 2:35 pm  BoardVantage Presentation
Elias Eldayrie, Vice President and Chief Information Officer &
BoardVantage Representative with
Joe Glover, Provost and Sr. Vice President for Academic Affairs
Jamie Lewis Keith, Vice President and General Counsel

2:40 - 3:30 pm  Equity and Diversity – the Path to Preeminence
Paula Fussell, Vice President for Human Resource Services
Dr. Luisa Amelia Dempere, College of Engineering, Chair of the President’s
Council on Diversity

Governance Committee Meeting
4:15 - 5:00 pm  Governance Committee Meeting
Emerson Alumni Hall, University of Florida, 1938 W. University Avenue,
Gainesville, FL

Board Reception and Dinner
5:30 - 7:30 pm  BOT Reception and Dinner (Recognition for Al Warrington & Mike Heekin)
UF President’s House, 2151 West University Avenue, Gainesville
Attire: Business Casual
FRIDAY, September 20

*Breakfast will be served to trustees and vice presidents from 8:00 - 9:30am

9:00 - 10:00 am  Board Committees and Full Board Business Meeting

10:00 – 10:10 pm  Break

Retreat
10:10 - 10:55 am  Top 10 preeminence
Bernie Machen, President of the University of Florida
Joe Glover, Provost and Sr. Vice President for Academic Affairs

10:55 - 11:05 am  Break

11:05 am  Presentation by Secretary of the Lottery Cindy O’Connell
(Lunch will follow)

NOTE: The business meetings and breaks of Board committees and the full University of Florida Board of Trustees and the Board Retreat and breaks will be conducted each day in the sequence specified above, with one segment beginning immediately after the prior segment ends and continuing until all segments have concluded (times are estimated and may be earlier or later depending on time needed for each segment).
The University of Florida Board of Trustees Committee on Governance will meet at the above-listed location on September 19, 2013.

**Committee on Governance**

Committee Members: Steven M. Scott (Chair), C. David Brown, II, Susan M. Cameron, Marshall M. Criser, III, Carolyn K. Roberts, Juliet M. Roulhac, David M. Thomas

1.0 Call to Order and Welcome ................................................................. Steven M. Scott, Chair

2.0 Verification of Quorum ........................................................................ Assistant Secretary

3.0 Approval of Minutes ........................................................................ Steven M. Scott, Chair
   June 6, 2013
   September 3, 2013

4.0 Information/Discussion Items

   **Executive Session**

   4.1 Collective Bargaining

   Resume Public Session

5.0 Action Item ...................................................................................... Steven M. Scott, Chair

   GV1. Collective Bargaining Agreement between the University of Florida Board of Trustees (BOT) and the United Faculty of Florida (UFF)

6.0 Adjourn............................................................................................ Steven M. Scott, Chair
The Committee on Finance and Facilities and the Committee on Educational Policy and Strategy of the University of Florida Board of Trustees and the full Board of Trustees will meet at the above-listed location on September 20, 2013 in the following sequence beginning at 9:00 a.m. EDT, with one meeting beginning immediately after the prior meeting ends, and continuing until all meetings have concluded:

**Committee on Finance and Facilities**
Committee Members: Susan M. Cameron (Chair), C. David Brown, II, Marshall M. Criser, III, James W. Heavener, Carolyn K. Roberts, Steven M. Scott, David M. Thomas

1.0 Call to Order and Welcome ......................................................... Susan M. Cameron, Chair

2.0 Verification of Quorum ................................................................. Assistant Secretary

3.0 Approval of Minutes ................................................................. Susan M. Cameron, Chair
May 31, 2013  
June 6, 2013  
September 3, 2013

4.0 Action Items ............................................................................. Susan M. Cameron, Chair
FF1. President’s House Naming (Non-Consent)
Committee on Educational Policy and Strategy

Full Board

1.0 Call to Order and Welcome ............................................................... Marshall M. Criser, III, Chair

2.0 Verification of Quorum ...................................................................... Assistant Secretary

3.0 Approval of Minutes ........................................................................ Marshall M. Criser, III, Chair
   May 29, 2013
   June 7, 2013

4.0 Action Items.................................................................................. Marshall M. Criser, III, Chair
   EP2. Tenure Upon Hire
   EP3. Honorary Degree
   EP4. Facility Security Clearance; Exclusion of Certain Directors and Officers;
        Designation of Senior Managerial Group for Classified Information

5.0 Information/Discussion Items (if any) ........................................ Marshall M. Criser, III, Chair

6.0 Adjourn ..................................................................................... Marshall M. Criser, III, Chair

Board of Trustees (Revised)

1.0 Call to Order and Welcome .............................................................. C. David Brown, II, Chair

2.0 Verification of Quorum ...................................................................... Assistant Secretary

3.0 Committee Reports
   Committee on Governance Report ..................................................Steven M. Scott, Chair
   Confirmation of Recommendation on Action Items
   Committee on Finance and Facilities..................................................Susan M. Cameron, Chair
   Committee on Educational Policy and Strategy .............................. Marshall M. Criser, III, Chair

4.0 Action Items (Consent Agenda)...................................................... C. David Brown, II, Chair
   BT1. Minutes – September 3, 2013
   GV1. Collective Bargaining Agreement between the University of Florida Board of
       Trustees (BOT) and the United Faculty of Florida (UFF)
   EP2. Tenure Upon Hire
EP3.  Honorary Degree
EP4.  Facility Security Clearance; Exclusion of Certain Directors and Officers; Designation of Senior Managerial Group for Classified Information

5.0  Action Items (Non-Consent) .......................................................... C. David Brown, II, Chair
   FF1.  President’s House Naming

6.0  Resolutions..................................................................................... C. David Brown, II, Chair

7.0  Information/Discussion Items (if any).............................................. C. David Brown, II, Chair

8.0  Adjourn .......................................................................................... C. David Brown, II, Chair
Agenda
University of Florida Board of Trustees
Committee on Governance
September 19, 2013
4:15 P.M. EDT
Emerson Alumni Hall, Warrington Conference Room, Gainesville, FL

Committee Members:
Steven M. Scott (Chair), C. David Brown, II, Susan M. Cameron, Marshall M. Criser, III, Carolyn K. Roberts, Juliet M. Roulhac, David M. Thomas

1.0 Call to Order and Welcome

2.0 Verification of Quorum

3.0 Approval of Minutes
   June 6, 2013
   September 3, 2013

4.0 Discussion Items

   Executive Session

   4.1 Collective Bargaining

   Resume Public Session

5.0 Action Item
   GV1. Collective Bargaining Agreement between the University of Florida Board of Trustees (BOT) and the United Faculty of Florida (UFF)

6.0 Adjourn
Chair, Susan M. Cameron called the meeting to order at 2:30 p.m. EDT.

Committee Members present were:
Susan M. Cameron (Chair), C. David Brown, II, Marshall M. Criser, III, Carolyn K. Roberts, and Steven M. Scott

Others present were:
Trustee David M. Thomas; President Bernie Machen; Joseph Glover, Provost and Senior Vice President; Win Phillips, Senior Vice President and Chief Operating Officer; Jack Payne, Senior Vice President for Agriculture and Natural Resources; Paula Fussell, Vice President for Human Resource Services; Elias Eldayrie, Vice President and Chief Information Officer; Jamie Lewis Keith, Vice President and General Counsel; Janine Sikes, Assistant Vice President for Media Relations and Public Affairs; Jamal Sowell, Special Assistant to the President.

Also present by phone was Attorney Raymond Cotton of the law firm of Mintz Levin. Mr. Cotton is the Board’s outside counsel on the President’s contract extension and is a preeminent national expert on university presidential contracts and compensation.

After a roll call, a quorum was confirmed, with all members present.

The Committee Chair asked for a motion to approve the minutes of the March 18, 2013 committee conference call/meeting and the March 21, 2013 committee meeting which was made by Trustee Roberts and Seconded by Trustee Criser. The Chair asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

The Committee considered its one action item:

**Action Item GV1 and Resolution R13-121, President’s Contract Extension.**
In support of the proposal, Chair Brown noted the following:

- The proposal would extend President Machen’s contract through December 31, 2014 and adjust his total compensation to bring it up to the 25th percentile to 50th percentile of peer public AAU presidents.
- President Machen has served UF for almost 10 years and has led one of the largest, most complex and broad-scope public AAU research universities in the country, with great success.
  - Among other achievements, under President Machen’s leadership: (1) UF’s research volume has grown by ~70% —reaching over $700M in annual research expenditures; (2) the quality of UF’s faculty and student body, which has been excellent for many years, has been further enhanced; (3) UF completed a $1.7B capital campaign—surpassing the campaign goal and being the 6th most successful capital campaign of any public university; (4) UF created the Florida Opportunity Scholarship program -- which has increased access for students who are first in their families to attend college and are from low socio-economic backgrounds and has also enhanced the broad diversity of the student body; (5) UF has constructed many state-of-the-art research facilities on campus and at Lake Nona, and is pursuing the long-needed expansion and renovation of the Reitz Union; (6) UF’s Health Science Center and Shands Hospitals are closely collaborating in UF Health, enhancing the quality of patient treatment and focusing on excellence in research and education; (7) UF has created Innovation Square to support industry-academic research collaborations and economic development, with Mind Tree, Mobiquity LTD and Sears Holding’s Center of Excellence already located there—as well as Innovation Academy to foster education excellence for students with entrepreneurial interests and maximizing UF’s capacity to serve students year-round; (8) UF has built an excellent administration; and (9) in this last legislative session, UF received formal recognition by the Legislature, Board of Governors and Governor as Florida’s preeminent research and on-line university, a goal it has had for the last 10 years and a recognition of UF’s exceptional quality and value.

Vice President and General Counsel Jamie Lewis Keith advised the Committee that a Report of international compensation and human resources expert, Mercer, concludes that the 25th public AAU peer percentile for presidential total compensation is $723,000; the 50th percentile is $750,000; and the 75th percentile is $881,000.

The Committee Chair then asked Ray Cotton for his opinion on the appropriate market compensation for President Machen, considering Mercer’s data and Dr. Machen’s leadership experience and record. Mr. Cotton reviewed data on UF’s size, scope and complexity and advised the Committee that it would certainly be reasonable for President Machen to be compensated well above the 50th peer percentile to the 75th peer percentile. He opined that setting President Machen’s compensation at the 50th public AAU peer percentile is eminently reasonable.
Chair Brown noted that when all prior contract amendments and the proposal are considered—including President Machen’s voluntary elimination of bonuses beginning in 2009—he has had net losses while developing a record of success. If there were no amendment to his contract, President Machen’s total compensation in 2013 would be almost $160,000 below the 25th peer AAU percentile.

Committee Chair Cameron then asked Jamie Keith to summarize the proposed Resolutions, which the Committee Action Item and supporting financial summary reflect well and Ms. Keith did so in detail.

The Committee members discussed President Machen’s experience, accomplishments and leadership, as well as the proposal approvingly. Trustee Scott noted that UF should not expect to compensate the next president at only the 50th percentile, and recognized President Machen for his dedication and good will to the University.

The Committee Chair asked for a motion to approve Action Item GV1 and Resolution R13-121, which was made by Trustee Scott and Seconded by Trustee Roberts. The Chair asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

Discussion/Informational Items
4.1 Pre-eminence
4.2 Update from President Machen
President Machen reported on the pre-eminent status of the University. As part of this status, UF has taken on the responsibility for developing and implementing the State’s online university program and will have a special opportunity to offer a signature undergraduate learning experience.

Dr. Machen also reported that he plans to use these preeminence and on-line initiatives as the core drivers of the University’s strategic direction in the next two years. The Committee agreed with this plan. President Machen next reported that he is comfortable with the structure of his senior administration, with certain Vice Presidents reporting through Senior Vice Presidents. This structure has allowed him to devote more time and effort to strategic endeavors and he plans to solidify the current structure. The Committee noted the strength of the administration that President Machen has built.

4.3 Update on DSO Governance Oversight
Ms. Keith then recapped her March presentation to the Committee on the good practices we have in place for support organization and affiliate oversight. These practices include—among other controls—review of financial information by the UF Board’s finance committee and audit information by the UF Board’s audit committee, as well as service of UF Trustees on category 1 affiliate boards. She noted that it is not clear that affiliate appearances at the Governance Committee will substantively enhance oversight. However, President Machen and General
Counsel Keith suggested—with concurrence by the Committee—that the Trustee on each Category 1 affiliate board and the affiliate’s CEO appear at the Governance Committee in March or June of the coming year. After that, they will revisit with the Committee whether or not such appearances enhance oversight and are worthwhile in light of existing controls and the need to focus on priorities. General Counsel Keith also suggested that her office and the business affairs office review the insurance carried by each affiliate to confirm that the level of coverage is reasonable.

4.4 Brief Update on Directors and Officers Insurance
Ms. Keith also advised the Committee that as of April 22, 2013 Directors and Officers insurance was put in place, as individual policies are not available on commercially reasonable terms.

4.5 Update on Association of Governing Board Conflicts Policy
Ms. Keith also reported on the Association of Governing Board’s supplement to its Board conflict guidance. Distinguishing between discretionary transactions that the institution may enter and matters of institutional policy and duty (such as tenure decisions, regulations, and employment of a president) upon which the Board must act, the AGB’s supplementary guidance provides that Boards should not enter transactions in which a Trustee has a financial or other conflict of interest—even if the Trustee were to recuse him- or her-self—unless the disinterested members of the Board determine there is a truly compelling benefit to the institution and there aren’t other reasonable alternatives for the institution.

- The AGB's guidance does not bind university boards, but is reflective of national trends for public accountability.
- The guidance suggests that determining whether a conflict exists depends on whether a “reasonable observer[s], having knowledge of all the relevant circumstances, would conclude that the board member has an actual or apparent conflict…in a matter related to the institution.”
- When there is a conflict, the conflicted board member “should have no role for the institution in the matter” and the compelling benefit test should also be applied to discretionary institutional transactions in which a Board member is conflicted.
- UF’s Board of Trustees is subject to Florida state ethics laws which prohibit transactions between UF and any entity in which a Trustee has a contractual, equity or employment interest. The law also requires disclosure of voting conflicts. Our Trustees have been careful to comply with law, as well as to be sensitive to conflicts beyond legal requirements.

Collective Bargaining Executive Session
The Committee met in an Executive Session for a report on Collective Bargaining from approximately 3:15 to 3:35 pm EDT
**Open Session** resumed at approximately 3:35 pm EDT.

**Adjournment**
After asking if there was any further business for the Committee and hearing none, the Committee Chair asked for a motion to adjourn the meeting, which was made by Trustee Scott and seconded by Trustee Brown. After asking for further discussion, the Committee Chair asked for all in favor and any opposed, and the motion was passed unanimously. The meeting adjourned at 3:36 pm EDT.
MINUTES
University of Florida Board of Trustees’
Committee on Finance and Facilities
and
Committee on Governance
and
University of Florida Board of Trustees

Meeting/Telephone Conference Call Meetings
September 3, 2013
Campus Location: 123 Tigert Hall, University of Florida, Gainesville, FL
Time First Meeting Convened: 3:34 p.m. EDT
Time Last Meeting Adjourned: 4:03 p.m. EDT

Committee on Finance and Facilities

Board Chair, C. David Brown, II welcomed new Trustees Heavener and Rosenberg. Board Chair Brown asked Trustee Roulhac if she would Chair the Finance and Facilities Committee meeting in Committee Chair Scott’s absence.

Trustee, Juliet M. Roulhac called the meeting to order at 3:34 p.m. EDT.

Committee Members present (via conference call) were:
Juliet M. Roulhac (Acting Committee Chair), Christina A. Bonarrigo (in person), Susan M. Cameron, and Christopher T. Corr. Committee Chair Steven M. Scott was not able to attend.

Others present were:
Board Chair C. David Brown, II, Board Vice Chair Marshall M. Criser, III, Trustees Marc W. Heft, David M. Thomas, James W. Heavener, Jason J. Rosenberg, Carolyn K. Roberts, and Charles B. Edwards, Win Phillips, Senior Vice President and Chief Operating Officer, Joseph Glover, Provost and Senior Vice President for Academic Affairs, Jamie Lewis Keith, Vice President and General Counsel, Paula V. Fussell, Vice President for Human Resource Services, David Kratzer, Vice President for Student Affairs, Curtis Reynolds, Vice President for Business Affairs, Zina Evans,
After a roll call, a quorum was confirmed, with all members present except Trustee Scott.

**Action Item, FF1 and Resolution R13-122, 2013 Student Housing Bond Authorization and Issuance**

Trustee Roulhac asked Vice President Kratzer to address the student housing bond issue, on which the Committee was provided background and a resolution, to finance an 82,000 square foot dormitory building. Vice President Kratzer indicated the facility will be a 255 bed student residence hall to be constructed on 13th street. The facility will provide 35 spaces for students with significant disabilities, which is greatly needed at the University. Vice President Kratzer indicated that Mr. Dunkel and Mr. Mian from Housing worked closely with the bond finance office and the Chief Financial Officer’s office to develop the proposal.

Trustee Corr asked for a discussion about the assumptions underlying the building square footage and of how the rent structure compares to local market rent. Vice President Kratzer explained that the project is intentionally located close to the disability resource center and across the street from the College of Education which has a $25 million grant to develop programs for disabled students (which are important to the functionality of a facility for targeted disabled students). This is in the historic part of campus. Mr. Dunkel stated that, due to its specialized nature, the building would be constructed with a 59-year life cycle as opposed to a 20-year life cycle, and would have 8 foot wide, as opposed to the regular 6 foot wide, hallways and elevator cabs, as well as special lights. The requirements relating to the historic building and the specialized facility specifications for disabled occupants increase the cost per square foot. Off campus housing also does not provide residence hall programming staff, which this facility and all UF dorms have. Equalizing for these factors to try to compare apples to apples, Vice President Kratzer advised that the rent is comparable to that of Hume Hall and competitive with complexes within one mile of campus. Trustees Corr and Roulhac expressed their greater appreciation for the needs of this project and thanked Mr. Kratzer.

Trustee Roulhac reviewed the Committee Action Item FF1 and Resolution R13-122 and asked for a motion to approve them, which was made by Trustee Cameron and Seconded by Trustee Corr. Trustee Roulhac asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Information/Discussion Items**

Trustee Roulhac asked Vice President Reynolds to update the Committee on construction projects. Vice president Reynolds briefed the Committee on the planned project to construct a
new President’s House, the need for which was evaluated and discussed by the Board during the presidential search, and to renovate the existing house as a conference center. The new house will be built on seven acres on campus and will be used for multiple purposes: living, work, home office, recreation and receptions. The design of both components of the project will be consistent with similar facilities of peer AAU research universities across the country. Vice President Reynolds indicated that he would brief the Committee when plans are available. Donor and private source funds will be used to finance this project. It will take approximately 14 months to complete once initiated for both phases.

Adjournment
The Committee on Finance and Facilities meeting was adjourned at 3:52 p.m. EDT.

Committee on Governance
Committee Chair, Susan M. Cameron called the meeting to order at 3:52 p.m. EDT.

Committee Members present (via conference call) were:
Susan M. Cameron (Chair), C. David Brown, II, Marshall M. Criser, III, and Carolyn K. Roberts. Committee member Steven M. Scott was not able to attend.

Others present were:
Trustees Juliet M. Roulhac, Christina A. Bonarrigo, Christopher T. Corr, Marc W. Heft, David M. Thomas, James W. Heavener, Jason J. Rosenberg, and Charles B. Edwards, Win Phillips, Senior Vice President and Chief Operating Officer, Joseph Glover, Provost and Senior Vice President for Academic Affairs, Jamie Lewis Keith, Vice President and General Counsel, Paula V. Fussell, Vice President for Human Resource Services, David Kratzer, Vice President for Student Affairs, Curtis Reynolds, Vice President for Business Affairs, Zina Evans, Vice President for Enrollment Management, Elias Eldayrie, Vice President and Chief Information Officer, Barbara Wingo, Associate Vice President and Deputy General Counsel, Janine Sikes, Assistant Vice President for Media Relations and Public Affairs, Melissa Orth, Senior Director, Governmental Relations, Ryan Fuller, Associate University Counsel, Azfar Mian, Director of Financial and IT Services for Housing, Jamal Sowell, Special Assistant to the President, Becky Holt, Senior Administrative Assistant, Julia Glum, The Florida Alligator, Jeff Schweers, The Gainesville Sun, Stewart-Muniz, The Florida Alligator and Christina Canava, The Florida Alligator.

After a roll call, a quorum was confirmed, with all members present except Trustee Scott.

Action Item, GV1, Ratify Collective Bargaining Agreement Modifications—UF Board of Trustees and the United Faculty of Florida—Graduate Assistants United
Committee Chair Cameron asked Provost Glover to address the Action Item. Provost Glover stated that the administration is recommending ratification of the modifications to the Graduate Assistants United contract which are re-openers to the contract. The changes will become effective when ratified by the Board of Trustees and the Graduate Assistants United. The changes provide for a 5% salary increase, effective October 1, 2013. The pay increase is
4.4% across the board and an increase in the minimum stipend from $10,000 to $11,000 for a typical 9-month appointment with a .5 FTE. There is also a .33 addition to release time for GAU business, which is justified based on workload from UF’s experience.

Trustee Brown thanked and congratulated the team for their efforts.

Trustee Cameron asked for a motion to approve Action Item GV1, which was made by Trustee Criser and Seconded by Trustee Roberts. Trustee Cameron asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

Adjournment
The Committee on Governance was adjourned at 3:55 p.m. EDT.

University of Florida Board of Trustees

Chair, C. David Brown, II called the meeting to order at 3:56 p.m. EDT.

Chair Brown again welcomed new Trustees Heavener and Rosenberg.

After a roll call, a quorum was confirmed, with all Trustees present except Trustee Scott.

Action Items (Consent Agenda)
Trustee Brown asked for a motion to approve the Consent Agenda (Action Items FF1/R13-122, GV1, and EP1) which was made by Trustee Roulhac and Seconded by Trustee Cameron. Trustee Brown asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved, with Trustee Rosenberg voting in favor of the Consent Agenda except Action Item EP1.

Information/Discussion Items
Chair Brown discussed the upcoming Retreat and asked Provost Glover to give a preview of the key topics to be covered. Provost Glover noted that there are three main topics to be covered at the retreat. All relate to the University’s priority strategic initiatives as Florida’s top-performing, preeminent university and to UF’s advance toward top 10 public research university status. These initiatives have been the focus of considerable work over the summer.

The first topic will be an update and discussion on UF’s Online Learning Initiative and leadership. Provost Glover said he is proud to announce that the new Website for the Online Learning Initiative went live today and represents an enormous effort in a short period of time. More information will be given at the Retreat.

The second topic will relate to the core curriculum that will define UF’s signature undergraduate experience and will create a common experience for all freshmen. This
initiative builds on the success of The Good Life course which all freshmen took last academic year.

The third topic concerns the University’s advance toward top 10 public research university status, for which we have received support of the Legislature, Governor, Board of Governors and Trustees. The University is receiving $15 million a year for five years from the Legislature with the Governor’s support to help in the University advance. A key requirement is the hiring and support of top faculty talent and meetings are underway with the Deans and other faculty to determine in what areas to invest this funding. The University will match $15 million each year for this purpose.

Adjournment
After asking for any further discussion and hearing none, Chair Brown asked for a motion to adjourn, which was made by Trustee Cameron and a second which was made by Trustee Criser, and, with no further discussion desired, the motion was passed unanimously and the University of Florida Board of Trustees meeting was adjourned at 4:03 p.m. EDT.
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES
Committee on Governance
September 19, 2013

SUBJECT: Collective Bargaining Agreement between the University of Florida Board of Trustees (BOT) and the United Faculty of Florida (UFF)

BACKGROUND INFORMATION
The University and the United Faculty of Florida reached tentative agreement on August 23, 2013, on a new three-year collective bargaining agreement. The bargaining teams spent 15 months at the table. The University declared impasse on July 26, but the parties continued to negotiate while preparing for an impasse hearing.

The contract calls for a total raise package of 5%, effective October 1, upon ratification by both the Board of Trustees and United Faculty of Florida. All of it is merit based except for the legislatively mandated raise. A complete copy of the proposed new contract is available at: http://www.hr.ufl.edu/labor-relations/union.asp. The changes will be summarized in the Executive Session.

UFF represents approximately 1600 faculty members and a ratification vote is scheduled for September.

PROPOSED COMMITTEE ACTION
The Committee on Governance is asked to ratify the 2013-2016 Collective Bargaining Agreement with the United Faculty of Florida, for recommendation to the Board of Trustees for approval on the Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER
Board of Governors approval is not required.

Supporting Documentation Included: See above link to the Human Resource Services website for a complete copy of the proposed new contract.

Submitted by: Joseph Glover, Provost and Senior Vice President for Academic Affairs
Agenda
University of Florida Board of Trustees
Committee on Finance and Facilities
September 20, 2013
9:00 a.m. EDT
Cypress Lodge at Lake Wauburg, 133 Regatta Drive, Micanopy, FL 32667

Committee Members:
Susan M. Cameron (Chair), C. David Brown, II, Marshall M. Criser, III, James W. Heavener, Carolyn K. Roberts, Steven M. Scott, David M. Thomas

1.0 Call to Order and Welcome

2.0 Verification of Quorum

3.0 Approval of Minutes
May 31, 2013
June 6, 2013
September 3, 2013

4.0 Action Items
FF1. President’s House Naming (Non-Consent)

5.0 Information/Discussion Items
5.1 Facilities Update....Vice President for Business Affairs Curtis Reynolds

6.0 Adjourn
Chair, Steven M. Scott called the meeting to order at 9:00 a.m. EDT.

**Committee Members present were:**
Steven M. Scott (Chair) and Susan M. Cameron; Christopher T. Corr and Juliet M. Roulhac were absent.

**Others present were:**
Matthew Fajack, Vice President and Chief Financial Officer; Curtis Reynolds, Vice President for Business Affairs; Elias Eldayrie, Vice President and Chief Information Officer; Jamie Lewis Keith, Vice President and General Counsel; David Kratzer, Vice President for Student Affairs; Robert Miller, Associate Vice President for Business Affairs; Carol Walker, Assistant Vice President for Facilities Planning and Construction; Janine Sikes, Assistant Vice President for Media Relations and Public Affairs; Stuart Hoskins, Senior Associate Controller; Michael Ford, Senior University Counsel for Tax, Corporations and Athletics; William Li, Senior University Counsel for Real Estate, Finance, Business Ventures and Contracts; Jamal Sowell, Special Assistant to the President; Sheri Austin, Budget Director and Kathleen Tillett, Senior Controller

After a roll call, a quorum was not confirmed, as Trustee Corr and Trustee Roulhac were absent. However, no action was to be taken so the Committee materials were reviewed.

The following action items were reviewed and will be considered at the Board meeting on June 7, 2013:

**Action Item FF1: J. Wayne Reitz Union Energy Efficiency Performance Contracts for Buildings 0686/0886**
Curtis Reynolds, Vice President for Business Affairs, outlined a proposal to request approval for financing of an energy efficiency performance contract for the Reitz Union renovation and Bookstore
and Welcome Center. In an effort to reduce energy use in the facility, an Investment Grade Audit was performed by Trane U.S. Inc. and significant potential savings were identified. The University would now like to enter into a tax-exempt lease purchase agreement with Trane to finance facilities improvements recommended in the audit. The cost of financing would not exceed $7 million and the 15 year term would not exceed the expected life of the equipment. Chair Scott questioned whether the equipment lifespan could go beyond that period and Vice President Reynolds noted that it is not uncommon for systems to last 20-25 years or more. In addition, the project is expected to generate savings which will then be used for other Reitz construction activities. Total savings over the life of the contract are expected to exceed $10 million.

**Action Item FF2: Facilities Spending Plan for FY 14 PECO/CITF/Other Appropriated Funds**

Vice President Reynolds and Carol Walker, Assistant Vice President for Facilities Planning and Construction, reviewed the spending plan of appropriated money from the State including $15 million for the new Chemistry building, $16.5 million for maintenance, repair, renovation and remodeling, and $11.6 million in CITF funds for the Reitz Union expansion. The CITF funds for the Reitz Union were allocated when bonding for the Reitz Union and Newell Hall renovations was not pursued. The cost of the Reitz Union project is now covered by the $11.6 million in CITF funds, $2.4 million in student activity fee revenues already collected, $1 million from energy efficiency savings, a $5 million internal loan and $50 million in bonds.

After some discussion, it was agreed that two attachments currently in FF5 (a letter from the Student Body President and the 2013/2014 capital project list), would be better placed as support documents in FF2. Those documents will be moved to FF2 for the full committee meeting.

**Action Item FF3: Auxiliary Facilities with Outstanding Bonds**

The document fulfills the Board of Governors requirement for operating budget details for auxiliary facilities with bond covenants, and reports the amount anticipated to be deposited into the auxiliary maintenance and equipment reserve fund.

**Action Item FF4: FY 2012-13 Operating Budget of Revenues and Expenses and Preliminary FY 2013-14 Operating Budget**

Sheri Austin, Budget Director will put forward the FY14 preliminary budget at the full committee meeting. At the meeting Ms. Austin noted that the FY14 preliminary operating budget revenue is expected to increase by approximately $105 million over last year.

The final FY13 budget increased by $4.5 million from the prior approved budget. The primary reason for the budget increase was that Engineering and Digital Worlds have been given IT performance funding of $3.7 million ($3.2 m. to Engineering and $500,000 to Digital Worlds).

**Action Item FF5: 2014-15 Fixed Capital Outlay Legislative Budget**

This item was moved up for discussion. The document outlines the plan for funding of the construction projects to be presented in the next legislative session. These requests include a renewal of a request for the Newell Hall renovation and funds to continue construction of the new Chemistry building.
Action Item FF6: Naming of “Green Pond” to “Liberty Pond”
The pond behind the Reitz Union has long been referred to as “Green Pond.” The pond is in an area dedicated as a veteran memorial. Student Government and the Collegiate Veterans Society have requested a name change to “Liberty Pond” to better reflect the purpose of the area.

Chair Scott said the only issue he could see would be to ensure that Green Pond was not named that way in honor of someone with that name. Vice President Kratzer said it was not, but agreed to confirm this at the June meeting.

Discussion/Informational Items

Garrison LLC group has requested a development agreement with UF to use Hull Road as an ingress/egress for a development it plans near the Orthopedic Center. Vice President Reynolds said that in return, Garrison would widen Hull Road and build a parking lot for university use.

Construction/maintenance report: some adjustments to the form have been made to highlight areas in construction and deferred maintenance, as requested by the Committee at its March 2013 meeting.

Parking concession: UF is close to issuing an Invitation to Negotiate for a financial advisor to help run models and advise as the University explores the possibility of leasing parking to a private vendor.

For the first time, the Committee will get an IT update from Elias Eldayrie, Vice President and Chief Information Officer in addition to the investment update from Doug Wynkoop, Chief Information Officer, University of Florida Investment Corporation.

The meeting was adjourned at 9:45 a.m. EDT.
Chair, Steven M. Scott called the meeting to order at 4:00 p.m. EDT

Committee Members present were:
Steven M. Scott (Chair), Susan M. Cameron, and Christopher T. Corr, with Juliet M. Roulhac participating by phone

Others present were:
Win Phillips, Senior Vice President and Chief Operating Officer; Matthew Fajack, Vice President and Chief Financial Officer; Curtis Reynolds, Vice President for Business Affairs; David Kratzer, Vice President for Student Affairs; Elias Eldayrie, Vice President and Chief Information Officer; Robert Miller, Associate Vice President for Business Affairs; Carol Walker, Assistant Vice President for Facilities Planning and Construction; and Kathleen Tillett, Senior Controller

After a roll call, a quorum was confirmed, with all members present.

The Committee Chair asked for a motion to approve the March 15, 2013 and March 21, 2013 minutes which was made by Trustee Cameron and Seconded by Trustee Corr. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

The Committee considered the following action items:

Action Item FF1: J. Wayne Reitz Union Energy Efficiency Performance Contracts for Buildings 0686/0886
Curtis Reynolds, Vice President for Business Affairs, reviewed the rationale for entering into an Energy Efficiency Performance contract with Trane Inc. The tax-exempt lease purchase agreement will finance facilities improvements at the Reitz Union and Bookstore and Welcome Center, and will not exceed $7 million. The 15 year term will not exceed the expected life of the equipment being
installed. Payments will not begin before the work is completed and significant savings are expected, with Trane guaranteeing savings equal to the principle and interest of the contract.

The Committee Chair asked for a motion to approve Action Item FF1 which was made by Trustee Roulhac and Seconded by Trustee Cameron. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item FF2: Facilities Spending Plan for FY 14 PECO/CITF/Other Appropriated Funds**

Vice President Reynolds outlined the annual spending plan of appropriated money from the State for Fiscal Year 2014 including $15 million for the new Chemistry building, $16.5 million for maintenance, repair, renovation and remodeling, and $11.6 million in CITF funds for the Reitz Union expansion. In response to a question, Carol Walker Assistant Vice President for Facilities Planning and Construction, noted that the money allocated for the Chemistry building is not the full amount needed to complete the facility, and more funds will be requested in subsequent years.

The Committee Chair asked for a motion to approve Action Item FF2 which was made by Trustee Cameron and Seconded by Trustee Roulhac. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item FF3: Auxiliary Facilities with Outstanding Bonds**

Robert Miller, Associate Vice President for Business Affairs discussed the revenue and expense budget for bonded auxiliaries, which sets forth the amount to be deposited in facility maintenance and repair reserve accounts to fulfill bond covenants and the related annual requirement for the Board of Governors to have such a budget.

The Committee Chair asked for a motion to approve Action Item FF3 which was made by Trustee Cameron and Seconded by Trustee Roulhac. After a brief discussion, the Chair asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item FF4: FY 2012-13 Operating Budget of Revenues and Expenses and Preliminary FY 2013-14 Operating Budget**

Matthew Fajack, Vice President and Chief Financial Officer, provided an update on the current fiscal year budget, noting that the final Fiscal Year 2013 budget increased by $4.5 million from the prior approved budget, primarily due to Information Technology performance funding granted to Engineering and Digital Worlds, and funds to meet increased health care costs.

Looking at the preliminary budget for Fiscal Year 2014, UF will receive approximately $105 million more in general revenues. Decisions on allocations to colleges will be made over the summer and a detailed budget will be brought to the Committee in September for final approval.

The Committee Chair asked for a motion to approve Action Item FF4 which was made by Trustee Roulhac and seconded by Trustee Cameron. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item FF5: 2014-15 Fixed Capital Outlay Legislative Budget**
Carol Walker, Assistant Vice President for Facilities Planning and Construction outlined the Board of Governors requirements for an annual submission from each university by August 1st, setting forth its Fixed Capital Outlay Legislative Budget Request.

The Committee Chair asked for a motion to approve Action Item FF5 which was made by Trustee Cameron and Seconded by Trustee Roulhac. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item FF6: Naming of “Green Pond” to “Liberty Pond”**
The pond behind the Reitz Union has long been referred to as “Green Pond” and is in an area dedicated as a Veterans Memorial. David Kratzer, Vice President for Student Affairs, researched the history of the name at the request of Chair Scott to ensure that the name had not been in honor of a person or family. Assured by a University historian and the University of Florida Foundation that the name is a reflection of the green algae in the pond, he requested the Committee’s approval to change the name to “Liberty Pond.” which the Collegiate Veterans Society and Student Senate support as more appropriate for the veterans memorial. This item will be separately voted by the full Board, as required by Board of Governors regulations for naming of facilities including landscaped areas.

The Committee Chair asked for a motion to approve Action Item FF6 which was made by Trustee Cameron and Seconded by Trustee Corr. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Discussion/Informational Items**

4.7 Employee Recognition
Joseph Joyce, Executive Associate Vice President for Agriculture and Natural Resources, presented the Employee Recognition to JoAnn Davis, Administrative Coordinator 3 who manages two IFAS Shared Service Centers. Ms. Davis played a key leadership role in the establishment and organization of the centers and her units recently received a Superior Accomplishment Award. On a personal note, Trustee Roulhac thanked Ms. Davis for her work and service, noting that it is the dedication of people like Ms. Davis who help push UF to preeminent status.

4.1 NPI Development Information
Garrison LLC group has requested a development agreement with UF to use Hull Road for a development’s ingress/egress near the UF Orthopedic Center. In return, Garrison would widen Hull Road and build a parking lot for university use. Vice President Reynolds noted the request has been vetted by UF Legal Counsel and both Vice President Reynolds and Chief Financial Officer Fajack favor the idea.

4.2 Construction /Maintenance Report/update
Vice President Reynolds noted some recent changes to the project update to better reflect key projects. Three projects were highlighted: the new Heavener Hall, the Reitz Union expansion and new student housing, which are in design. In addition, deferred maintenance on campus was discussed. Currently, over 95 deferred maintenance projects are underway across campus, and UF has only $16.5 million of Fiscal Year 2014 appropriations from general revenue to be utilized to continue addressing deferred maintenance issues. Vice President Reynolds noted that planned
appropriations only address a minimal portion of the demand for deferred maintenance, which totals some $45 million per year. Chair Scott urged Vice President Reynolds to update the Committee on the total deferred maintenance obligation on a regular basis.

4.3 Quarterly Financial Reports
Kathleen Tillett, Senior Controller, highlighted several aspects of the quarterly financial report including revenue increases due to tuition and fees and funds received from Florida Virtual Campus.

4.4 Parking Plan update
Chief Financial Officer Matt Fajack reiterated that the University continues to review the potential to enter into a contract with a private entity to operate the University of Florida parking facilities.

4.5 IT Update
Elias Eldayrie, Vice President and Chief Information Officer, provided the Committee with an overview of the technology initiatives taking place at the University, highlighting the increase in support for research with improved computing resources, and the installation of HiPerGator, the fastest supercomputer in Florida and among the fastest in the nation. Chair Scott requested that at the next meeting, Chief Information Officer Eldayrie highlight the work being done in support of electronic teaching and learning.

4.6 UFICO update
UFICO Chief Executive Officer Doug Wynkoop provided an update of the University of Florida investments. Currently UFICO manages $2.3 billion in assets in 16 investment portfolios. Overall he expects domestic and world markets to grow although at rates still below pre-crisis levels. US equity markets remain strong, despite mixed economic data. Mr. Wynkoop reported that the investment portfolio is currently positioned with a preference to equities relative to bonds and credit. Mr. Wynkoop reviewed the recent performance of the Endowment portfolio through March 31. For the trailing twelve months ending March 31, the Endowment returned 7.7% as compared to its policy benchmark return of 10.5% over the same period. Mr. Wynkoop commented that the underperformance relative to the benchmark was primarily attributable to the poor relative performance of the hedge fund portfolio which UFICO is currently in the process of restructuring.

The meeting was adjourned at 5:25 p.m. EDT.
MINUTES
University of Florida Board of Trustees’
Committee on Finance and Facilities
and
Committee on Governance
and
University of Florida Board of Trustees

Meeting/Telephone Conference Call Meetings
September 3, 2013
Campus Location: 123 Tigert Hall, University of Florida, Gainesville, FL
Time First Meeting Convened: 3:34 p.m. EDT
Time Last Meeting Adjourned: 4:03 p.m. EDT

Committee on Finance and Facilities

Board Chair, C. David Brown, II welcomed new Trustees Heavener and Rosenberg. Board Chair Brown asked Trustee Roulhac if she would Chair the Finance and Facilities Committee meeting in Committee Chair Scott’s absence.

Trustee, Juliet M. Roulhac called the meeting to order at 3:34 p.m. EDT.

Committee Members present (via conference call) were:
Juliet M. Roulhac (Acting Committee Chair), Christina A. Bonarrigo (in person), Susan M. Cameron, and Christopher T. Corr. Committee Chair Steven M. Scott was not able to attend.

Others present were:
Board Chair C. David Brown, II, Board Vice Chair Marshall M. Criser, III, Trustees Marc W. Heft, David M. Thomas, James W. Heavener, Jason J. Rosenberg, Carolyn K. Roberts, and Charles B. Edwards, Win Phillips, Senior Vice President and Chief Operating Officer, Joseph Glover, Provost and Senior Vice President for Academic Affairs, Jamie Lewis Keith, Vice President and General Counsel, Paula V. Fussell, Vice President for Human Resource Services, David Kratzer, Vice President for Student Affairs, Curtis Reynolds, Vice President for Business Affairs, Zina Evans,
Vice President for Enrollment Management, Elias Eldayrie, Vice President and Chief Information Officer, Barbara Wingo, Associate Vice President and Deputy General Counsel, Janine Sikes, Assistant Vice President for Media Relations and Public Affairs, Melissa Orth, Senior Director, Governmental Relations, Ryan Fuller, Associate University Counsel, Azfar Mian, Director of Financial and IT Services for Housing, Jamal Sowell, Special Assistant to the President, Becky Holt, Senior Administrative Assistant, Julia Glum, The Florida Alligator, Jeff Schweers, The Gainesville Sun, Stewart-Muniz, The Florida Alligator and Christina Canava, The Florida Alligator.

After a roll call, a quorum was confirmed, with all members present except Trustee Scott.

**Action Item, FF1 and Resolution R13-122, 2013 Student Housing Bond Authorization and Issuance**

Trustee Roulhac asked Vice President Kratzer to address the student housing bond issue, on which the Committee was provided background and a resolution, to finance an 82,000 square foot dormitory building. Vice President Kratzer indicated the facility will be a 255 bed student residence hall to be constructed on 13th street. The facility will provide 35 spaces for students with significant disabilities, which is greatly needed at the University. Vice President Kratzer indicated that Mr. Dunkel and Mr. Mian from Housing worked closely with the bond finance office and the Chief Financial Officer’s office to develop the proposal.

Trustee Corr asked for a discussion about the assumptions underlying the building square footage and of how the rent structure compares to local market rent. Vice President Kratzer explained that the project is intentionally located close to the disability resource center and across the street from the College of Education which has a $25 million grant to develop programs for disabled students (which are important to the functionality of a facility for targeted disabled students). This is in the historic part of campus. Mr. Dunkel stated that, due to its specialized nature, the building would be constructed with a 59-year life cycle as opposed to a 20-year life cycle, and would have 8 foot wide, as opposed to the regular 6 foot wide, hallways and elevator cabs, as well as special lights. The requirements relating to the historic building and the specialized facility specifications for disabled occupants increase the cost per square foot. Off campus housing also does not provide residence hall programming staff, which this facility and all UF dorms have. Equalizing for these factors to try to compare apples to apples, Vice President Kratzer advised that the rent is comparable to that of Hume Hall and competitive with complexes within one mile of campus. Trustees Corr and Roulhac expressed their greater appreciation for the needs of this project and thanked Mr. Kratzer.

Trustee Roulhac reviewed the Committee Action Item FF1 and Resolution R13-122 and asked for a motion to approve them, which was made by Trustee Cameron and Seconded by Trustee Corr. Trustee Roulhac asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Information/Discussion Items**

Trustee Roulhac asked Vice President Reynolds to update the Committee on construction projects. Vice president Reynolds briefed the Committee on the planned project to construct a...
new President’s House, the need for which was evaluated and discussed by the Board during the presidential search, and to renovate the existing house as a conference center. The new house will be built on seven acres on campus and will be used for multiple purposes: living, work, home office, recreation and receptions. The design of both components of the project will be consistent with similar facilities of peer AAU research universities across the country. Vice President Reynolds indicated that he would brief the Committee when plans are available. Donor and private source funds will be used to finance this project. It will take approximately 14 months to complete once initiated for both phases.

Adjournment
The Committee on Finance and Facilities meeting was adjourned at 3:52 p.m. EDT.

Committee on Governance

Committee Chair, Susan M. Cameron called the meeting to order at 3:52 p.m. EDT.

Committee Members present (via conference call) were:
Susan M. Cameron (Chair), C. David Brown, II, Marshall M. Criser, III, and Carolyn K. Roberts. Committee member Steven M. Scott was not able to attend.

Others present were:
Trustees Juliet M. Roulhac, Christina A. Bonarrigo, Christopher T. Corr, Marc W. Heft, David M. Thomas, James W. Heavener, Jason J. Rosenberg, and Charles B. Edwards, Win Phillips, Senior Vice President and Chief Operating Officer, Joseph Glover, Provost and Senior Vice President for Academic Affairs, Jamie Lewis Keith, Vice President and General Counsel, Paula V. Fussell, Vice President for Human Resource Services, David Kratzer, Vice President for Student Affairs, Curtis Reynolds, Vice President for Business Affairs, Zina Evans, Vice President for Enrollment Management, Elias Eldayrie, Vice President and Chief Information Officer, Barbara Wingo, Associate Vice President and Deputy General Counsel, Janine Sikes, Assistant Vice President for Media Relations and Public Affairs, Melissa Orth, Senior Director, Governmental Relations, Ryan Fuller, Associate University Counsel, Azfar Mian, Director of Financial and IT Services for Housing, Jamal Sowell, Special Assistant to the President, Becky Holt, Senior Administrative Assistant, Julia Glum, The Florida Alligator, Jeff Schweers, The Gainesville Sun, Stewart-Muniz, The Florida Alligator and Christina Canava, The Florida Alligator.

After a roll call, a quorum was confirmed, with all members present except Trustee Scott.

Action Item, GV1, Ratify Collective Bargaining Agreement Modifications—UF Board of Trustees and the United Faculty of Florida—Graduate Assistants United
Committee Chair Cameron asked Provost Glover to address the Action Item. Provost Glover stated that the administration is recommending ratification of the modifications to the Graduate Assistants United contract which are re-openers to the contract. The changes will become effective when ratified by the Board of Trustees and the Graduate Assistants United. The changes provide for a 5% salary increase, effective October 1, 2013. The pay increase is
4.4% across the board and an increase in the minimum stipend from $10,000 to $11,000 for a typical 9-month appointment with a .5 FTE. There is also a .33 addition to release time for GAU business, which is justified based on workload from UF’s experience.

Trustee Brown thanked and congratulated the team for their efforts.

Trustee Cameron asked for a motion to approve Action Item GV1, which was made by Trustee Criser and Seconded by Trustee Roberts. Trustee Cameron asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

Adjournment
The Committee on Governance was adjourned at 3:55 p.m. EDT.

University of Florida Board of Trustees

Chair, C. David Brown, II called the meeting to order at 3:56 p.m. EDT.

Chair Brown again welcomed new Trustees Heavener and Rosenberg.

After a roll call, a quorum was confirmed, with all Trustees present except Trustee Scott.

Action Items (Consent Agenda)
Trustee Brown asked for a motion to approve the Consent Agenda (Action Items FF1/R13-122, GV1, and EP1) which was made by Trustee Roulhac and Seconded by Trustee Cameron. Trustee Brown asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved, with Trustee Rosenberg voting in favor of the Consent Agenda except Action Item EP1.

Information/Discussion Items
Chair Brown discussed the upcoming Retreat and asked Provost Glover to give a preview of the key topics to be covered. Provost Glover noted that there are three main topics to be covered at the retreat. All relate to the University’s priority strategic initiatives as Florida’s top-performing, preeminent university and to UF’s advance toward top 10 public research university status. These initiatives have been the focus of considerable work over the summer.

The first topic will be an update and discussion on UF’s Online Learning Initiative and leadership. Provost Glover said he is proud to announce that the new Website for the Online Learning Initiative went live today and represents an enormous effort in a short period of time. More information will be given at the Retreat.

The second topic will relate to the core curriculum that will define UF’s signature undergraduate experience and will create a common experience for all freshmen. This
initiative builds on the success of The Good Life course which all freshmen took last academic year.

The third topic concerns the University’s advance toward top 10 public research university status, for which we have received support of the Legislature, Governor, Board of Governors and Trustees. The University is receiving $15 million a year for five years from the Legislature with the Governor’s support to help in the University advance. A key requirement is the hiring and support of top faculty talent and meetings are underway with the Deans and other faculty to determine in what areas to invest this funding. The University will match $15 million each year for this purpose.

Adjournment
After asking for any further discussion and hearing none, Chair Brown asked for a motion to adjourn, which was made by Trustee Cameron and a second which was made by Trustee Criser, and, with no further discussion desired, the motion was passed unanimously and the University of Florida Board of Trustees meeting was adjourned at 4:03 p.m. EDT.
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES
Committee on Finance and Facilities
September 20, 2013

SUBJECT: President’s House Naming

BACKGROUND INFORMATION

In grateful recognition of the significant contributions to the University made by John H. and Mary Lou Dasburg, including their lead gift for the new President’s House, we seek Board of Trustees approval to name the new, to-be-built, president’s house “The Dasburg President’s House.”

PROPOSED COMMITTEE ACTION

The Committee on Finance and Facilities is asked to approve Resolution R13-124 to name the to-be-built president’s house “The Dasburg President’s House” for recommendation to the Board of Trustees for its approval on the Non-Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER

Board of Governors approval is not required, but Board of Governors regulations require a separate vote on building naming.

Supporting Documentation Included: See attached Gainesville Sun article and Resolution.

Submitted by: Thomas J. Mitchell, Vice President for Development and Alumni Affairs
The University of Florida has received a $1.5 million gift to establish a new professorship in the College of Engineering.

UF announced Friday that the gift would be used to create the John H. and Mary Lou Dasburg Chair in Engineering, named after the donors of the gift. The Dasburgs committed the gift in May, UF spokesman Steve Orlando said.

"John and Mary Lou's commitment impacts the role that the College of Engineering can play in not only advancing UF, but in creating the workforce and innovation needed to advance economic development in the state of Florida," Dean Cammy Abernathy said in a news release.

John and Mary Lou Dasburg are both UF alumni and live in Key Biscayne. John Dasburg has held executive positions with KPMG, Marriott Corp., Burger King and Northwest Airlines. He is chairman and CEO of ASTAR USA LLC. Mary Lou Dasburg earned her law degree from UF.

Their donation shows their ongoing commitment to help UF become a Top 10 university, Orlando said.

The Board of Governors recently gave UF "preeminence" status, a designation created by the Legislature this year that comes with $15 million a year to recruit faculty and develop programs to attain Top 10 status. UF President Bernie Machen has said he would match those public dollars with private donations.

The Dasburgs have donated $8 million to UF to date, Orlando said. They donated $1.5 million in 2005 to establish a professorship in corporate law at the Levin College of Law and gave $1 million in 2008 to create an endowment for scholarships to student athletes. They also gave $1.5 million in 2011 for an endowed business chair, Orlando said.

"A unique characteristic of their investments is that they invest in faculty," he said. "They are the only donors to UF that have three endowed chairs in three separate units: Business, Engineering and Law."
New UF President’s House planned; current house to be renovated as event venue

Published: September 13th, 2013
Category: Announcements, InsideUF, Top Stories

GAINESVILLE, Fla. — A new home for future University of Florida presidents will be built near UF’s law school, with the six-decade-old original president’s house renovated to enhance its current role as an event venue for the university community.

The estimated $5 million project will be funded entirely through private support – including a $3.5 million lead gift from UF alumni John and Mary Lou Dasburg, of Key Biscayne. The new house will be named The Dasburg President’s House in recognition of the gift.

“Mary Lou and I are pleased to support the new home for UF’s presidents. Most major universities provide on-campus homes for their presidents. In many respects it is the living room of a great university and we should have a home of quality that the president and university can be proud of,” said John Dasburg, chairman and CEO of ASTAR USA LLC.

UF’s new president’s house will be built on Village Drive, just north of the former site of the Baby Gator Child Development and Research Center.

While its final design is still on the drawing board, the house’s two stories will span 5,000-6,000 square feet. The house will incorporate smart technology and energy efficiency, and it will be certified under the LEED for Homes and Energy Star programs.

Much like the old house, it may be used to host small gatherings of up to 20 people, including intimate dinners with dignitaries, receptions with faculty, gatherings for alumni and students, fundraising events and other activities that benefit the university.

The existing UF President’s House was built in 1953 just west of West University Avenue and Southwest Second Avenue, then a relatively quiet and secluded location. With the university’s growth, year-round events at the O’Connell Center and increasing traffic on University Avenue, the location is far busier today. The house serves entirely as an event venue, with nearly 80 events last year.

“The house is outdated, lacking the technology and energy efficient systems now standard in new construction on campus,” said Curtis Reynolds, UF’s vice president for business affairs. “Modernizing this event venue makes good sense for the campus community.”
David Brown, chairman of the UF Board of Trustees, said the Dasburg President’s House will meet a key university need.

“As Florida’s flagship university, it is important that we have a president’s home that can engage alumni and friends in the mission and vision of the university,” Brown said. “It’s so much more than a house. It represents the spirit and vitality of the university family and will create a source of pride for generations of Gators.”

Credits

Media Contact
Steve Orlando, sfo@ufl.edu, 352-392-0186
WHEREAS, In grateful recognition of the significant contributions to the University of Florida made by John H. and Mary Lou Dasburg, including their lead gift for the new President’s House, the University seeks to name the new, to-be-built president’s house in their name.

WHEREAS, The University of Florida Foundation would like to name the new, to-be-built president’s house “The Dasburg President’s House.”

WHEREAS, The University of Florida Board of Trustees has naming authority conferred by the Florida Board of Governors under its Regulation 9.005;

NOW, THEREFORE, The University of Florida Board of Trustees hereby resolves that the new, to-be-built, president’s house is named “The Dasburg President’s House.”

Adopted this 20th day of September, 2013, by the Board of Trustees of the University of Florida.

__________________________________________  __________________________________________
C. David Brown, II, Chair             J. Bernard Machen, President
                                        and Corporate Secretary
Agenda
University of Florida Board of Trustees
Committee on Educational Policy & Strategy
September 20, 2013
Immediately following the Finance and Facilities Committee Meeting
which begins at 9:00 a.m. EDT
Cypress Lodge at Lake Wauburg, 133 Regatta Drive, Micanopy, FL 32667

Committee Members:
Marshall M. Criser, III (Chair); Christina A. Bonarrigo; C. David Brown, II; Susan M. Cameron; Christopher T. Corr; Charles B. Edwards; James W. Heavener; Marc W. Heft; Carolyn K. Roberts; Jason J. Rosenberg; Juliet M. Roulhac; Steven M. Scott and David M. Thomas

1.0 Call to Order and Welcome

2.0 Verification of Quorum

3.0 Approval of Minutes
   May 29, 2013
   June 7, 2013

4.0 Action Items
   EP2. Tenure Upon Hire
   EP3. Honorary Degree
   EP4. Facility Security Clearance; Exclusion of Certain Directors and Officers; Designation of Senior Managerial Group for Classified Information

5.0 Information/Discussion Items

6.0 Adjourn
Chair, Marshall M. Criser, III called the meeting to order at 3:07 p.m. EDT. Chair Criser indicated that the purpose of the conference call meeting/meeting is to brief Committee members on the materials that are to be presented at the June Board meeting.

Committee Members present (via conference call) were:
Marshall M. Criser, III (Chair), Christina A. Bonarrigo, Susan M. Cameron, Charles B. Edwards, Marc W. Heft, Juliet M. Roulhac, Steven M. Scott, and David M. Thomas

Others present (in person) were:
Joseph Glover, Provost and Senior Vice President for Academic Affairs; David Kratzer, Vice President for Student Affairs; Jane Adams, Vice President for University Relations; Barbara Wingo, Associate Vice President and Deputy General Counsel; Norb Dunkel, Assistant Vice President for Housing and Residence Education; Janine Sikes, Assistant Vice President for Media Relations and Public Affairs; Jamal Sowell, Special Assistant to the President; Jeff Schweers (Gainesville Sun Reporter) and Cheryl May, Executive Assistant (recording).

After a roll call, a quorum was confirmed, with all members present.

The Committee reviewed the following action items that will be considered at the Board meeting to be held on June 7, 2013:

Action Item EP1: Tenure Upon Hire
Provost Glover provided a brief overview of the candidates being presented for Tenure Upon Hire:
1. Dr. Thomas Bianchi – Department of Geological Sciences
2. Professor Karen Burke – College of Law
3. Dr. Abigail Fagan – Department of Sociology & Criminology & Law
4. Dr. Eric Hellgren – Department of Wildlife Ecology & Conservation
5. Professor Darren Hutchinson – College of Law
6. Professor Grayson McCouch – College of Law
7. Dr. Anna McDaniel – Department of Health Care Environments & Systems (new Dean, College of Nursing)
8. Dr. Michael Reid – Department of Applied Physiology & Kinesiology (new Dean, College of Health & Human Performance)

**Action Item EP2: Annual Tenure Awards**
Provost Glover stated that the list of proposed tenure awards will be available at the meeting. These candidates have gone through the complete review process and have been nominated for tenure by the President.

**Action Item EP3: University of Florida Regulations**
Provost Glover stated that this was an emergency regulation on Tuition and Fee Increases for the 2013-14 academic year. Tuition increases vary for undergraduate, graduate and professional schools.

**Action Item EP4: University of Florida Work Plan**
Provost Glover explained that the Draft Work Plan has been submitted to the Board of Governors as required, but the Board of Trustees needs to approve it at the June Board meeting before it may be confirmed to the BOG. Trustee Edwards questioned why 15% was listed under tuition increase. Provost Glover explained that the tuition differential request is a place holder. After a short discussion, it was decided that this item will be addressed at the Board meeting.

**Action Item EP5: Facility Security Clearance**
Provost Glover stated that, under Department of Defense requirements, we needed a resolution confirming that members of the Board of Trustees will not require access to classified material and designating a senior management committee comprising the President and Vice President for Research for that purpose—or all Trustees must obtain security clearance. The Board has annually designated a senior management committee for this purpose.

**Discussion/Informational Items**
Chair Criser stated that the discussion and informational items will be discussed during the Board meeting.

The meeting was adjourned at 3:45 p.m. EDT.
Chair, Marshall M. Criser, III called the meeting to order at 9:28 a.m. EDT.

Committee Members present were:
Marshall M. Criser, III (Chair), C. David Brown, II, Christina A. Bonarrigo, Susan M. Cameron; Christopher T. Corr, Charles B. Edwards, Marc W. Heft, Carolyn K. Roberts, Juliet M. Roulhac, Steven M. Scott, and David M. Thomas

Others present were:
President Bernie Machen; Joseph Glover, Provost and Senior Vice President; Win Phillips, Senior Vice President and Chief Operating Officer; Jack Payne, Senior Vice President for Agriculture and Natural Resources; David Guzick, Senior Vice President for Health Affairs; Paula Fussell, Vice President for Human Resource Services; Elias Eldayrie, Vice President and Chief Information Officer; Jamie Lewis Keith, Vice President and General Counsel; Curtis Reynolds, Vice President for Business Affairs; Dave Kratzer, Vice President for Student Affairs; Zina Evans, Vice President for Enrollment Management; Matthew Fajack, Vice President and Chief Financial Officer; David Norton, Vice President for Research; Jane Adams, Vice President for University Relations; Angel Kwolek-Folland, Associate Provost; Marie Zeglen, Assistant Provost and Director of Institutional Research; Barbara Wingo, Associate Vice President and Deputy General Counsel; Carol Walker, Assistant Vice President for Facilities Planning and Construction; Norbert Dunkel, Assistant Vice President for Housing and Residence Education; Janine Sikes, Assistant Vice President for Media Relations and Public Affairs; Jeanna Mastrodicasa, Assistant Vice President for Student Affairs; Jamal Sowell, Special Assistant to the President; Cheri Brodeur, Assistant Extension Scientist; and Cheryl May, Executive Assistant (recording).

After a roll call, a quorum was confirmed, with all members present.
The Committee Chair asked for a motion to approve the minutes of the March 18, 2013 conference call and the March 21, 2013 committee meeting which was made by Trustee Cameron and Seconded by Trustee Thomas. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

The Committee considered the following action items which were discussed on a conference call held on May 29, 2013:

**Action Item EP1: Tenure Upon Hire**

Provost Joseph Glover presented the following eight cases for Tenure Upon Hire:

1. Dr. Thomas Bianchi – Department of Geological Sciences
2. Professor Karen Burke – College of Law
3. Dr. Abigail Fagan – Department of Sociology & Criminology & Law
4. Dr. Eric Hellgren – Department of Wildlife Ecology & Conservation
5. Professor Darren Hutchinson – College of Law
6. Professor Grayson McCouch – College of Law
7. Dr. Anna McDaniel – Department of Health Care Environments & Systems (new Dean, College of Nursing)
8. Dr. Michael Reid – Department of Applied Physiology & Kinesiology (new Dean, College of Health & Human Performance)

The Committee Chair asked for a motion to approve Action Item EP1 which was made by Trustee Cameron and Seconded by Trustee Roberts. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item EP2: Annual Tenure Awards**

Provost Glover stated that the faculty members nominated for tenure and permanent status by the President have been reviewed by their Dean, faculty, chair, and the Academic Personnel Board.

The Committee Chair asked for a motion to approve Action Item EP2 which was made by Trustee Brown and Seconded by Trustee Roberts. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item EP3: University of Florida Regulations**

Vice President Keith stated that all Trustees have a copy of the emergency regulation and the accompanying spreadsheet. Vice President Keith explained the difference between an emergency regulation and a regular regulation and reviewed several state statutes that affect tuition. The revenues from the statutorily mandated 1.7% inflation increase in undergraduate tuition will be allocated 50% to need-based financial aid and 50% to deferred maintenance.
The administration will try every means possible to minimize the financial impact on all students attending UF.

The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Action Item EP4: University of Florida Work Plan**

Provost Glover presented the Draft Work Plan. Chair Criser referred to page 12 where differential tuition is indicated and stated that he had spoken with Vice Chancellor Jan Ignash about its relevance. Trustee Edwards made a motion to change the block where differential tuition is indicated to be blank. Trustee Brown seconded the motion to amend that section.

The Committee Chair asked for a motion to approve Action Item EP4 which was made by Trustee Roberts and Seconded by Trustee Cameron. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously. Chair Criser commended those who had prepared the Work Plan.

**Action Item EP5 Facility Security Clearance**

Vice President Norton explained the request to approve a resolution confirming that members of the Board of Trustees will not require access to classified material and to designate a senior management committee comprising the President and Vice President for Research for that purpose.

The Committee Chair asked for a motion to approve Action Item EP5 which was made by Trustee David Brown and Seconded by Trustee Carolyn Roberts. The Chair asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved unanimously.

**Discussion/Informational Items**

5.1 Student Government Update – Student Body Trustee Christina Bonarrigo provided a pamphlet that highlights priorities and accomplishments of the Student Government. Student Body Trustee Bonarrigo stated that the number one priority for students is more study space. Another project is safety on campus – students would like to add more blue lights throughout the campus.

5.2 Faculty Senate Update – Faculty Senate Trustee Marc Heft stated that the faculty are excited about preeminence and top 10 status – what will it mean for us to do that. Faculty members are more engaged with online education. Faculty Senate Trustee Heft stated that his goal is to provide opportunities for discussion through open houses.

5.3 Admissions Update – Vice President Evans referred to documents on page 178 in packet. Vice President Evans stated that we have a wonderful group of students. There is a mild
increase in total number of applications, with almost a 50% increase in total number applying to Innovation Academy. Provost Glover stated that Vice President Evans will do a review of the Innovation Academy and see what’s working and what’s not. President Machen stated that our Pell grants put us in the top 5 in the country.

5.4 Update on Reitz Union Project – Vice President Kratzer presented a PowerPoint presentation on the Reitz Union Expansion and Renovation Update. Vice President Kratzer stated that this is a very complex project and it will not infringe on green space or wet lands. This project will start this summer and will take about 2 years to complete. Vice President Kratzer thanked Norb Dunkel, Assistant Vice President for Housing and Residence Education for his work in leading the project. Assistant Vice President Dunkel said that we are excited about the project and what it will mean to the University. Trustee Brown asked how the funding was made possible for this project and Vice President Kratzer explained that this was made possible by student government. It is a $75M project and the money for this project has come from a variety of sources.

5.5 Name Change for Doctoral Program – Chair Criser stated that the Food Science and Human Nutrition” doctoral program has changed its name to “Food Science,” which was approved by the Faculty senate March 28, 2013.

The meeting was adjourned at 10:50 a.m. EDT.
SUBJECT: Baby Gator Child Development and Research Center Fees for 2013-2014

BACKGROUND INFORMATION

The University operates an educational research center for child development in accordance with Section 1011.48, Florida Statutes and Board of Governors authorization. Since 1969, this center has provided high quality care and early education to children of UF students, staff, and faculty. Baby Gator is an auxiliary of the University, operating under the Department of Human Resource Services. The fees charged for the care and services provided by Baby Gator are required by statute to be approved by the Board of Trustees.

The Baby Gator Advisory Board, a Board comprised of parent representatives, representatives of colleges and departments in partnership with Baby Gator, University of Florida finance, student services, and Human Resources staff, and Baby Gator teacher representatives reviewed the annual budgets for each center and approved the fees for 2013-2014.

PROPOSED COMMITTEE ACTION

The Committee on Educational Policy and Strategy is asked to approve the proposed Baby Gator Child Development and Research Center Fees for 2013-2014 for recommendation to the Board of Trustees for approval on the Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER

Board of Governors approval is required.

Supporting Documentation Included: See attached proposed fee schedules and comparison of rates for Baby Gator and Community Child Care Centers.

Submitted by: Paula Fussell, Vice President for Human Resource Services and Pamela Pallas, Director, Baby Gator Child Development and Research Center at UF
Proposed Fees 2013-2014

**Baby Gator at PK Yonge Developmental School**
Baby Gator at PKY opened in August 2012 in response to child care needs for PK Yonge staff and families. The center opened with one classroom for 3 year olds and young 4s and one classroom for 4 and 5 year olds eligible for Voluntary Pre-Kindergarten (VPK). The demand for VPK enrollment has exceeded the capacity of one classroom. Effective Sept 9, both classrooms will become mixed age groups, enrolling 3 through 5 year olds in each class. All children will benefit from VPK standards and staffing requirements, so all children will be charged the same tuition.

NOTE: Baby Gator at PKY tuition rates are higher than Baby Gator at Lake Alice rates for the same age group because Baby Gator at Lake Alice receives funding from the Capitol Improvement Trust Fund (CITF) and Baby Gator at PKY does not. CITF funds are intended to reduce the cost of child care for student parents. Baby Gator at PKY parents are staff or faculty.

<table>
<thead>
<tr>
<th></th>
<th>3-4 yr old weekly tuition</th>
<th>VPK-eligible weekly tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>$175</td>
<td>$165</td>
</tr>
<tr>
<td>Proposed 2013-2014</td>
<td>$175</td>
<td>$175</td>
</tr>
<tr>
<td>Dollar change</td>
<td>0</td>
<td>$10</td>
</tr>
<tr>
<td>Percentage change</td>
<td>0</td>
<td>6%</td>
</tr>
</tbody>
</table>

**Baby Gator at Lake Alice**
Baby Gator at Lake Alice is consistently fully enrolled with 156 children. CITF funds are dedicated to the reduction of child care fees for student parents. Student parents are charged approximately $35 less per week than faculty and staff parents. Student parents of 3, 4, and 5 year olds have been paying $50 less. In an effort to make the difference in rates consistent across age groups, the tuition for 3, 4 and 5 yr olds will increase $8 per week.

<table>
<thead>
<tr>
<th></th>
<th>3-4 yr old weekly tuition</th>
<th>VPK-eligible weekly tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>$125</td>
<td>$125</td>
</tr>
<tr>
<td>Proposed 2013-2014</td>
<td>$133</td>
<td>$133</td>
</tr>
<tr>
<td>Dollar change</td>
<td>$8</td>
<td>$8</td>
</tr>
<tr>
<td>Percentage change</td>
<td>6%</td>
<td>6%</td>
</tr>
</tbody>
</table>
**Baby Gator at Newell Drive / Diamond Village**
The Newell Drive center is in need of extensive refurbishing. The faculty parents have agreed to a substantial fee increase to provide the funding for a $100,000 renovation budget.

Baby Gator at Newell Drive does not receive CITF funds because all parents are graduate students or faculty. The College of Medicine will assist with the support of child care tuition for the children of student parents, thereby keeping student costs at a rate that is reasonable at their income level.

<table>
<thead>
<tr>
<th>Student Child Care Fees (weekly)</th>
<th>Infants</th>
<th>1 yr olds</th>
<th>2 yr olds</th>
<th>3-4 yr olds</th>
<th>VPK-eligible</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>$206</td>
<td>$195</td>
<td>$175</td>
<td>$130</td>
<td>$130</td>
</tr>
<tr>
<td>Proposed 2013-14</td>
<td>$215</td>
<td>$205</td>
<td>$185</td>
<td>$140</td>
<td>$140</td>
</tr>
<tr>
<td>Dollar change</td>
<td>$9</td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
</tr>
<tr>
<td>Percentage change</td>
<td>4.4%</td>
<td>5%</td>
<td>5.7%</td>
<td>7.7%</td>
<td>7.7%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Faculty Child Care Fees (weekly)</th>
<th>Infants</th>
<th>1 yr olds</th>
<th>2 yr olds</th>
<th>3-4 yr olds</th>
<th>VPK-eligible</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>$238</td>
<td>$216</td>
<td>$206</td>
<td>$195</td>
<td>$185</td>
</tr>
<tr>
<td>Proposed 2013-2014</td>
<td>$263</td>
<td>$241</td>
<td>$231</td>
<td>$220</td>
<td>$210</td>
</tr>
<tr>
<td>Dollar change</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
</tr>
<tr>
<td>Percentage change</td>
<td>10.5%</td>
<td>11.6%</td>
<td>12%</td>
<td>12.8%</td>
<td>13.5%</td>
</tr>
</tbody>
</table>
### Comparison of Rates

**Baby Gator and Community Child Care Centers**

**August 2013**

* Fees represent school year program only; summer camp fees not available

** Accreditation status unknown

<table>
<thead>
<tr>
<th>Center</th>
<th>Accreditation</th>
<th>Hours</th>
<th>Meals Provided</th>
<th>Child Care Rate</th>
<th>Annual fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baby Gator - Newell Drive</td>
<td>Student (current)</td>
<td>NAEYC 6:30-6:01</td>
<td>B, L, S (USDA)</td>
<td>$206</td>
<td>$195</td>
</tr>
<tr>
<td></td>
<td>Student (proposed)</td>
<td>NAEYC 6:30-6:02</td>
<td>B, L, S (USDA)</td>
<td>$215</td>
<td>$205</td>
</tr>
<tr>
<td></td>
<td>Faculty (current)</td>
<td>NAEYC 6:30-6:03</td>
<td>B, L, S (USDA)</td>
<td>$238</td>
<td>$216</td>
</tr>
<tr>
<td></td>
<td>Faculty (proposed)</td>
<td>NAEYC 6:30-6:03</td>
<td>B, L, S (USDA)</td>
<td>$263</td>
<td>$241</td>
</tr>
<tr>
<td>Brentwood Academy*</td>
<td>**</td>
<td>4 hrs</td>
<td>none</td>
<td>n/a</td>
<td>$238 (119.25/wk for 3 hrs per day plus $4.75/hr for 5 hrs aftercare)</td>
</tr>
<tr>
<td>Oak Hall*</td>
<td>**</td>
<td>7:30-5:30</td>
<td>S</td>
<td>n/a</td>
<td>$233 ($9,100 Annual)</td>
</tr>
<tr>
<td>Gainesville Country Day*</td>
<td>**</td>
<td>7:30-5:30</td>
<td>S (daily) L (2x/wk)</td>
<td>n/a</td>
<td>$198</td>
</tr>
<tr>
<td>Millhopper Montessori*</td>
<td>**</td>
<td>7:00-6:00</td>
<td>S (daily) L (2x/wk)</td>
<td>n/a</td>
<td>$182</td>
</tr>
<tr>
<td>Kindercare</td>
<td>NAC 6:30-6:00</td>
<td>B, L, S (USDA)</td>
<td>228</td>
<td>211</td>
<td>$187</td>
</tr>
<tr>
<td>KidWorks</td>
<td>(none)</td>
<td>6:30-6:30</td>
<td>B, L, S (USDA)</td>
<td>225</td>
<td>190</td>
</tr>
<tr>
<td>Flowers Montessori*</td>
<td>**</td>
<td>7:30-5:30</td>
<td>none</td>
<td>n/a</td>
<td>$163</td>
</tr>
<tr>
<td>A Child’s Academy</td>
<td>APPLE 7:00-6:00</td>
<td>B, L, S</td>
<td>215</td>
<td>188</td>
<td>$170</td>
</tr>
</tbody>
</table>

**Average fees for community-based child care** | $222 | $196 | $187 | $189 | $178 | $0 |

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* Fees represent school year program only; summer camp fees not available

** Accreditation status unknown
**Explanation of Rates**

- Centers that offer quality and services similar to Baby Gator centers charge similar fees.
  - Accreditation by the National Association for the Education of Young Children (NAEYC), requires a smaller teacher to child ratio per classroom and requires teachers to have completed a higher level of education than required by the Florida Department of Children and Families licensing standards.

<table>
<thead>
<tr>
<th>Teacher-child ratios</th>
<th>NAEYC</th>
<th>Florida Department of Children and Families</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infants</td>
<td>1:3</td>
<td>1:4</td>
</tr>
<tr>
<td>One year olds</td>
<td>1:4</td>
<td>1:6</td>
</tr>
<tr>
<td>Two year olds</td>
<td>1:5</td>
<td>1:15</td>
</tr>
<tr>
<td>Three, four, five year olds</td>
<td>1:7</td>
<td>1:15</td>
</tr>
</tbody>
</table>

- The USDA Child Care Food Program (CCFP) requires specific serving sizes of protein, fruits, vegetables and milk daily, significantly increasing the cost of a meal program.
- Annual fees for classroom supplies or an annual registration fee is charged by most centers in the community. Baby Gator’s tuition is all-inclusive, covering the cost of learning materials and meals.
- Baby Gator centers promote children’s learning through a child-oriented, play based curriculum taught by well-qualified early childhood educators. In addition, children engage in lessons in music, health and wellness, and American Sign Language conducted by teachers trained in these specialty areas and participate in numerous field trips on campus and in the community. Children enter kindergarten well prepared for life-long learning.
SUBJECT: Tenure Upon Hire

BACKGROUND INFORMATION

The Chairs and Deans of four newly appointed faculty members have recommended to the President that they be granted tenure commencing with their appointment. These individuals meet the criteria set forth in the University’s tenure policy and are recommended by the President to receive tenure. Attached is a summary of these tenure upon hire cases.

PROPOSED COMMITTEE ACTION

The Committee on Educational Policy and Strategy is asked to approve the Tenure Upon Hire cases listed on the attached Summary for recommendation to the Board of Trustees for approval on the Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER

Board of Governors approval is not required.

Supporting Documentation Included: See attached Summary.

Submitted by: Joseph Glover, Provost and Senior Vice President for Academic Affairs
Arch G. Mainous, III – College of Public Health and Health Professions
Professor and Chair, Department of Health Services Research, Management Policy
Dr. Mainous received his B.A. in Psychology (Cum Laude) from the University of Kentucky in 1982, his M.A. in Sociology from the University of Texas at Austin in 1985, his Ph.D. in Sociology with a major in Social Psychology and a minor in Research Methods from the University of Texas at Austin in 1988 and he was a DHHS Primary Health Care Policy Fellow with the U.S. Department of Health and Human Services in 2004. Dr. Mainous currently leads a five-year comparative effectiveness trial funded by the Agency for Healthcare Research and Quality examining strategies to control the spread of methicillin resistant Staphylococcus aureus, or MRSA. He also directs a Centers for Disease Control and Prevention-funded study on the impact of elevated iron on a variety of outcomes including patient reported quality of life and telomere length. He is the author of more than 300 peer-reviewed articles and editorials that have appeared in journals such as The Lancet, JAMA, JAMA Internal Medicine and the American Journal of Public Health. Dr. Mainous is the deputy editor of the journal Family Medicine and serves on the editorial boards of the Annals of Family Medicine and Quality in Primary Care. He is a member of the Scientific Advisory Board of the Iron Disorders Institute and has served on the board of directors of the Society of Teachers of Family Medicine and the North American Primary Care Research Group.

Fei Zou – Colleges of Medicine and Public Health and Health Professions
Professor, Department of Biostatistics
Dr. Zou received her B.S. degree in Mathematics from Wuhan University (China) in 1990, M.S. degree in Statistics from Wuhan University (China) in 1993, and her Ph.D. degree in Statistics from the University of Wisconsin – Madison in 2001. Dr. Zou’s research focuses on statistical genetics. Currently she is PI of an R01 NIH grant and co-Investigator of several other NIH grants, totaling over $8 million. She has published 60 articles in peer-reviewed journals. Her scholarship has been recognized through numerous invited presentations nationally and internationally, and through her fundamental methodological publications in top journals. She is a well-regarded educator. Her record of excellence in research, teaching and service provide the basis for awarding her tenure upon appointment.

James Lloyd – College of Veterinary Medicine
Dean, College of Veterinary Medicine
Dr. Lloyd received his B.S. degree in Fisheries and Wildlife from Michigan State University in 1978, DVM in Veterinary Medicine from Michigan State University in 1981 and his M.S. in Agricultural Economics (Firm management and production economics) with a minor in Operations Research from Michigan State University in 1989. Dr. Lloyd is an accomplished scholar having risen to the rank of professor with tenure and Associate Dean at Michigan State
University. His academic record indicates he has the experiences, research grants, refereed and other publications and national and international reputation is appropriate for a tenured professor at the University of Florida. Dr. Lloyd has been successful in publishing scholarly research results, mentoring younger faculty and graduate students, and has developed creative teaching and learning lectures and courses. His work in planning and executing a very successful program utilizing private practice veterinarians as adjunct faculty instructors who deliver food animal and equine ambulatory services was unique, innovative and noteworthy. Dr. Lloyd has traveled to nearly all veterinary colleges in the US to present lectures on managing veterinary teaching hospitals and other topics, particularly pertaining to the cost of veterinary medical education.

Thomas A. Pearson – Colleges of Medicine and Public Health and Health Professions

Executive Vice President for Research and Education

Dr. Pearson received his B.A. degree from The Johns Hopkins University in 1973, his M.D. degree from The Johns Hopkins University, School of Medicine in 1976, his M.P.H. degree from The Johns Hopkins University, School of Hygiene and Public Health in 1976 and his Ph.D. in Epidemiology from The Johns Hopkins University, School of Hygiene and Public Health in 1983. As a chronic disease epidemiologist, he has published 348 articles in peer-reviewed journals, and held NIH and other funding for 30 year both as PI and as Co-I. He has extensive teaching and mentoring experience and has logged wide-ranging service on numerous committees. Among his awards are the University of Rochester (UR) NIH CTSA (PI) and a CDC Prevention Research Center (PI), along with the 2010 Special Lifetime Mentoring Award at UR. Dr. Pearson’s record of excellence in research, teaching and service provide the basis for our request for awarding him tenure upon hire. He is internationally known and respected.
COMMITTEE ACTION ITEM EP3

UNIVERSITY OF FLORIDA BOARD OF TRUSTEES
Committee on Educational Policy & Strategy
September 20, 2013

SUBJECT: Honorary Degree

BACKGROUND INFORMATION

The Honorary Degrees, Distinguished Alumnus Awards and Memorials Committee recommend honorary degrees to the Faculty Senate.

The honorary degree for Magdalene Odundo was approved by the Faculty Senate on August 22, 2013 and then approved by the President on September 10, 2013.

PROPOSED COMMITTEE ACTION

The Committee on Educational Policy and Strategy is asked to approve the Honorary Degree for Magdalene Odundo for recommendation to the Board of Trustees for approval on the Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER

Board of Governors approval is not required.

Supporting Documentation Included: See Appendix for Honorary Degree packet.

Submitted by: Joseph Glover, Provost and Senior Vice President for Academic Affairs
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES
Committee on Educational Policy & Strategy
September 20, 2013

SUBJECT: Facility Security Clearance; Exclusion of Certain Directors and Officers; Designation of Senior Managerial Group for Classified Information

BACKGROUND INFORMATION

Certain contracts between the University and federal governmental agencies and certain research at the University require a facility security clearance. Department of Defense procedures permit the University to designate a senior management committee to obtain security clearance rather than obtaining the clearances for individual Trustees and other officers.

PROPOSED COMMITTEE ACTION

The Committee on Educational Policy and Strategy is asked to approve a Resolution confirming that members of the Board of Trustees will not require access to classified material and designating a senior management committee comprising the President and Vice President for Research for that purpose, for recommendation to the Board of Trustees for approval on the Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER

Board of Governors approval is not required. Upon the appointment of any new Trustees, the Board will need to approve a similar resolution to include these Trustees.

Supporting Documentation Included: See attached Resolution.

Submitted by: David P. Norton, Vice President for Research
WHEREAS, the University of Florida, a university in the State University System of Florida desires to enter into contractual obligations with agencies of the United States Government, including contractual obligations requiring security clearance, and

WHEREAS, current Department of Defense Regulations contain a provision making it mandatory that the Chair of the Board and all principal officers meet the personnel clearance requirements established for a security clearance, and

WHEREAS, current Department of Defense Regulations do authorize exclusion from the security clearance requirements of certain members of the Board of Directors and other officers, provided that this Board adopts a resolution stating that the Board members and such officers will not require access to classified material and designate the President and Vice President for Research for such purposes.

NOW THEREFORE, BE IT RESOLVED, that a Senior Managerial Group for Classified Information is hereby designated for the purpose of providing oversight of all classified information and programs at the University.

NOW THEREFORE, BE IT RESOLVED, that the membership of the Senior Managerial Group shall be composed of those persons occupying the following positions at the University: (a) the President; and (b) the Vice President for Research. The Chair of the Senior Managerial group shall be the Vice President for Research. At the present time, the individuals in these positions do possess, or will be processed for, the required security clearance; and
NOW THEREFORE, BE IT RESOLVED, that the following Board of Trustees members are excluded from access to classified information and are excluded from the requirement for a Personnel Security Clearance in accordance with Department of Defense 5220.00-M National Industrial Security Program Operating Manual, Section 1.2-106:

C. David Brown, II   Chair
Christina A. Bonarrigo   Student Trustee
Susan M. Cameron   Trustee
Christopher T. Corr   Trustee
Marshall M. Criser, III   Vice Chair
Charles B. Edwards   Trustee
James W. Heavener   Trustee
Marc W. Heft   Faculty Trustee
Carolyn K. Roberts   Trustee
Jason J. Rosenberg   Trustee
Juliet M. Roulhac   Trustee
Steven M. Scott   Trustee
David M. Thomas   Trustee

This action is in the form of a resolution to take effect immediately upon its adoption.

Adopted this 20th day of September, 2013, by the Board of Trustees of the University of Florida.

_________________________    _______________________
C. David Brown, II, Chair       J. Bernard Machen, President and Corporate Secretary
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES
Committee on Educational Policy & Strategy
September 20, 2013

SUBJECT: University Press of Florida Annual Report 2012-2013

BACKGROUND INFORMATION

University Press of Florida, as an Academic Infrastructure Support Organization (AISO), must file
an annual report that is approved by the Board of Trustees prior to October 31st.

PROPOSED COMMITTEE ACTION

The Committee on Educational Policy and Strategy is asked to approve the University Press of
Florida Annual Report 2012-2013 for recommendation to the Board of Trustees for approval on
the Consent Agenda.

SIGNIFICANT POLICY ISSUES FOR COMMITTEE TO CONSIDER

The approved report is sent to the State University System Council of Academic Vice Presidents
(CAVP) for review. After the CAVP review, the report is submitted to the Chancellor of the
Board of Governors; however, BOG approval is not required.

Supporting Documentation Included: See appendix for the University Press of Florida Annual
Report 2012-2013.

Submitted by: Joseph Glover, Provost and Senior Vice President for Academic Affairs
Call to Order and Welcome .................................................. C. David Brown, II, Chair

Verification of Quorum ........................................................ Assistant Secretary

Action Items (Consent) .......................................................... C. David Brown, II, Chair

Board of Trustees (BT)
BT1. Minutes – September 3, 2013

Committee on Governance (GV)
GV1. Collective Bargaining Agreement between the University of Florida Board of Trustees (BOT) and the United Faculty of Florida (UFF)

Committee on Educational Policy & Strategy (EP)
EP2. Tenure Upon Hire
EP3. Honorary Degree
EP4. Facility Security Clearance; Exclusion of Certain Directors and Officers; Designation of Senior Managerial Group for Classified Information

Action Items (Non-Consent) ............................................... C. David Brown, II, Chair

President’s House Naming

Resolutions ................................................................. C. David Brown, II, Chair

Information/Discussion Items .............................................. C. David Brown, II, Chair

Adjourn ................................................................. C. David Brown, II, Chair
MINUTES
University of Florida Board of Trustees’
Committee on Finance and Facilities
and
Committee on Governance
and
University of Florida Board of Trustees

Meeting/Telephone Conference Call Meetings
September 3, 2013
Campus Location: 123 Tigert Hall, University of Florida, Gainesville, FL
Time First Meeting Convened: 3:34 p.m. EDT
Time Last Meeting Adjourned: 4:03 p.m. EDT

Committee on Finance and Facilities

Board Chair, C. David Brown, II welcomed new Trustees Heavener and Rosenberg. Board Chair Brown asked Trustee Roulhac if she would Chair the Finance and Facilities Committee meeting in Committee Chair Scott’s absence.

Trustee, Juliet M. Roulhac called the meeting to order at 3:34 p.m. EDT.

Committee Members present (via conference call) were:
Juliet M. Roulhac (Acting Committee Chair), Christina A. Bonarrigo (in person), Susan M. Cameron, and Christopher T. Corr. Committee Chair Steven M. Scott was not able to attend.

Others present were:
Board Chair C. David Brown, II, Board Vice Chair Marshall M. Criser, III, Trustees Marc W. Heft, David M. Thomas, James W. Heavener, Jason J. Rosenberg, Carolyn K. Roberts, and Charles B. Edwards, Win Phillips, Senior Vice President and Chief Operating Officer, Joseph Glover, Provost and Senior Vice President for Academic Affairs, Jamie Lewis Keith, Vice President and General Counsel, Paula V. Fussell, Vice President for Human Resource Services, David Kratzer, Vice President for Student Affairs, Curtis Reynolds, Vice President for Business Affairs, Zina Evans,
Action Item, FF1 and Resolution R13-122, 2013 Student Housing Bond Authorization and Issuance

Trustee Roulhac asked Vice President Kratzer to address the student housing bond issue, on which the Committee was provided background and a resolution, to finance an 82,000 square foot dormitory building. Vice President Kratzer indicated the facility will be a 255 bed student residence hall to be constructed on 13th street. The facility will provide 35 spaces for students with significant disabilities, which is greatly needed at the University. Vice President Kratzer indicated that Mr. Dunkel and Mr. Mian from Housing worked closely with the bond finance office and the Chief Financial Officer’s office to develop the proposal.

Trustee Corr asked for a discussion about the assumptions underlying the building square footage and of how the rent structure compares to local market rent. Vice President Kratzer explained that the project is intentionally located close to the disability resource center and across the street from the College of Education which has a $25 million grant to develop programs for disabled students (which are important to the functionality of a facility for targeted disabled students). This is in the historic part of campus. Mr. Dunkel stated that, due to its specialized nature, the building would be constructed with a 59-year life cycle as opposed to a 20-year life cycle, and would have 8 foot wide, as opposed to the regular 6 foot wide, hallways and elevator cabs, as well as special lights. The requirements relating to the historic building and the specialized facility specifications for disabled occupants increase the cost per square foot. Off campus housing also does not provide residence hall programming staff, which this facility and all UF dorms have. Equalizing for these factors to try to compare apples to apples, Vice President Kratzer advised that the rent is comparable to that of Hume Hall and competitive with complexes within one mile of campus. Trustees Corr and Roulhac expressed their greater appreciation for the needs of this project and thanked Mr. Kratzer.

Trustee Roulhac reviewed the Committee Action Item FFI and Resolution R13-122 and asked for a motion to approve them, which was made by Trustee Cameron and Seconded by Trustee Corr. Trustee Roulhac asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

Information/Discussion Items

Trustee Roulhac asked Vice President Reynolds to update the Committee on construction projects. Vice president Reynolds briefed the Committee on the planned project to construct a
new President’s House, the need for which was evaluated and discussed by the Board during the presidential search, and to renovate the existing house as a conference center. The new house will be built on seven acres on campus and will be used for multiple purposes: living, work, home office, recreation and receptions. The design of both components of the project will be consistent with similar facilities of peer AAU research universities across the country. Vice President Reynolds indicated that he would brief the Committee when plans are available. Donor and private source funds will be used to finance this project. It will take approximately 14 months to complete once initiated for both phases.

Adjournment
The Committee on Finance and Facilities meeting was adjourned at 3:52 p.m. EDT.

Committee on Governance

Committee Chair, Susan M. Cameron called the meeting to order at 3:52 p.m. EDT.

Committee Members present (via conference call) were:
Susan M. Cameron (Chair), C. David Brown, II, Marshall M. Criser, III, and Carolyn K. Roberts. Committee member Steven M. Scott was not able to attend.

Others present were:
Trustees Juliet M. Roulhac, Christina A. Bonarrigo, Christopher T. Corr, Marc W. Heft, David M. Thomas, James W. Heavener, Jason J. Rosenberg, and Charles B. Edwards, Win Phillips, Senior Vice President and Chief Operating Officer, Joseph Glover, Provost and Senior Vice President for Academic Affairs, Jamie Lewis Keith, Vice President and General Counsel, Paula V. Fussell, Vice President for Human Resource Services, David Kratzer, Vice President for Student Affairs, Curtis Reynolds, Vice President for Business Affairs, Zina Evans, Vice President for Enrollment Management, Elias Eldayrie, Vice President and Chief Information Officer, Barbara Wingo, Associate Vice President and Deputy General Counsel, Janine Sikes, Assistant Vice President for Media Relations and Public Affairs, Melissa Orth, Senior Director, Governmental Relations, Ryan Fuller, Associate University Counsel, Azfar Mian, Director of Financial and IT Services for Housing, Jamal Sowell, Special Assistant to the President, Becky Holt, Senior Administrative Assistant, Julia Glum, The Florida Alligator, Jeff Schweers, The Gainesville Sun, Stewart-Muniz, The Florida Alligator and Christina Canava, The Florida Alligator.

After a roll call, a quorum was confirmed, with all members present except Trustee Scott.

Action Item, GV1, Ratify Collective Bargaining Agreement Modifications—UF Board of Trustees and the United Faculty of Florida—Graduate Assistants United
Committee Chair Cameron asked Provost Glover to address the Action Item. Provost Glover stated that the administration is recommending ratification of the modifications to the Graduate Assistants United contract which are re-openers to the contract. The changes will become effective when ratified by the Board of Trustees and the Graduate Assistants United. The changes provide for a 5% salary increase, effective October 1, 2013. The pay increase is
4.4% across the board and an increase in the minimum stipend from $10,000 to $11,000 for a typical 9-month appointment with a .5 FTE. There is also a .33 addition to release time for GAU business, which is justified based on workload from UF’s experience.

Trustee Brown thanked and congratulated the team for their efforts.

Trustee Cameron asked for a motion to approve Action Item GV1, which was made by Trustee Criser and Seconded by Trustee Roberts. Trustee Cameron asked for further discussion, after which she asked for all in favor of the motion and any opposed and the motion was approved unanimously.

Adjournment
The Committee on Governance was adjourned at 3:55 p.m. EDT.

University of Florida Board of Trustees

Chair, C. David Brown, II called the meeting to order at 3:56 p.m. EDT.

Chair Brown again welcomed new Trustees Heavener and Rosenberg.

After a roll call, a quorum was confirmed, with all Trustees present except Trustee Scott.

Action Items (Consent Agenda)
Trustee Brown asked for a motion to approve the Consent Agenda (Action Items FF1/R13-122, GV1, and EP1) which was made by Trustee Roulhac and Seconded by Trustee Cameron. Trustee Brown asked for further discussion, after which he asked for all in favor of the motion and any opposed and the motion was approved, with Trustee Rosenberg voting in favor of the Consent Agenda except Action Item EP1.

Information/Discussion Items
Chair Brown discussed the upcoming Retreat and asked Provost Glover to give a preview of the key topics to be covered. Provost Glover noted that there are three main topics to be covered at the retreat. All relate to the University’s priority strategic initiatives as Florida’s top-performing, preeminent university and to UF’s advance toward top 10 public research university status. These initiatives have been the focus of considerable work over the summer.

The first topic will be an update and discussion on UF’s Online Learning Initiative and leadership. Provost Glover said he is proud to announce that the new Website for the Online Learning Initiative went live today and represents an enormous effort in a short period of time. More information will be given at the Retreat.

The second topic will relate to the core curriculum that will define UF’s signature undergraduate experience and will create a common experience for all freshmen. This
initiative builds on the success of The Good Life course which all freshmen took last academic year.

The third topic concerns the University’s advance toward top 10 public research university status, for which we have received support of the Legislature, Governor, Board of Governors and Trustees. The University is receiving $15 million a year for five years from the Legislature with the Governor’s support to help in the University advance. A key requirement is the hiring and support of top faculty talent and meetings are underway with the Deans and other faculty to determine in what areas to invest this funding. The University will match $15 million each year for this purpose.

Adjournment
After asking for any further discussion and hearing none, Chair Brown asked for a motion to adjourn, which was made by Trustee Cameron and a second which was made by Trustee Criser, and, with no further discussion desired, the motion was passed unanimously and the University of Florida Board of Trustees meeting was adjourned at 4:03 p.m. EDT.
Honorary Degree
University Press of Florida Annual Report 2012-2013
HONORARY DEGREE

CANDIDATE:
Magdalene Odundo

NOMINATED BY:
Mr. Richard Heipp
Director and Professor, University of Florida, College of Fine Arts

LETTERS OF SUPPORT PROVIDED BY:
Mr. Richard Heipp
Director and Professor, University of Florida, College of Fine Arts

Mr. Anthony Slayter-Ralph

Mr. David Queensberry
ex-Professor of Ceramics, Royal College of Art

Mr. Simon Ofield-Kerr
Vice Chancellor, University for the Creative Arts, UK
Call for Nominations

Nominator's Name: RICHARD HEIPP DIRECTOR
Department: SCHOOL OF ART + ART HISTORY
Address: 101 FINE ARTS BLOC. C.
Phone: 392.0201 Fax: 392.8453
Email: heipp@ufl.edu
Signature of Nominator:

The Committee on Honorary Degrees, Distinguished Alumnus Awards and Memorials will consider nominations at its next meeting in March. This form and a complete nomination package should be mailed to the committee in care of Donna Stricker, President's Office, PO Box 113150 by MARCH 1.

1. General Information:
Nominee's Name: MAGDALENE ODUNDO
Affiliation: ARTIST, CRAFT STUDY CENTER, UNIVERSITY FOR THE CREATIVE ARTS, ENGLAND
Business Address: PINEHURST, 7 PANKSTIDE, FARNHAM, SURRY GU9 0JP, UK
Home Address: 144,1852,78576, Business: 44,1852,891,452 Fax: 44,1852,891,452
Email: monundo@creative.ac.uk

Nominated for (PLEASE CHECK ONE):

☐ Distinguished Alumnus
☐ Distinguished Achievement
☐ Distinguished Service
☒ Honorary Degree: Doctor of Arts
☐ Doctor of Commerce
☐ Doctor of Divinity
☐ Doctor of Education
☐ Doctor of Fine Arts
☐ Doctor of Humane Letters
☐ Doctor of Laws
☐ Doctor of Letters

Doctor of Music
Doctor of Pedagogy
Doctor of Pharmacy
Doctor of Public Administration
Doctor of Public Service
Doctor of Science
Doctor of Technology

2. Description
Please write a brief description of this individual’s intellectual and professional achievements and attributes and attach it to this form.

3. Vita or Resume
Please attach the nominee’s vitae, resume or a biographical description.

4. Supporting letters or materials
Supporting letters or other materials that will help the committee understand the significance of this nominee’s work, his/her contributions, and his/her impact on others can also be attached.
Dear Colleagues,

It is my distinct pleasure to nominate Magdalene Odundo to be considered for an Honorary Doctorate of Arts Degree to be awarded Spring 2013. Her contributions to the world of art have been exemplary and sundry over the span of her career. She is one of the most respected, recognized, and celebrated ceramics artists in the world. She has had close ties to the University of Florida having had the distinction of her beautiful artwork being featured in an individual exhibition in the Harn Museum of Art and having had her artwork purchased by the museum. In addition, during a recent visit to our campus in conjunction with her exhibition, she was extremely generous in sharing her work and experience, as well as meeting with our ceramic students.

Born in Nairobi, Kenya she was educated in India, Kenya and Britain. She received her BA from the West Surrey College of Art & Design in 1976 with the distinction of honors first class. She went on to receive her MA from the Royal College of Art in London in 1982. From 1982 - 2000 she taught in various art colleges in the UK, Europe, the US and Africa. She has been on faculty as Professor of Ceramics at University of Creative Arts, Farnham; where she has served as a research professor since 2001, and as a Student Research MPhil/PHD Supervisor. In addition, she serves as an External Research and PHD Examiner/Assessor, an Arts and Humanities Research Council (AHRC) peer group assessor, and she also serves as a HEFCE/Ref Panel member, a UK national government research-assessing group.

In 2008 she was appointed Officer of the Order of the British Empire in the Queen's Birthday Honor’s List for Services to the Arts and Education, the most prestigious personal award one can receive in the UK. She also received the African Art Recognition Award from the Detroit Art Institute's Friends of African and African-American Art that year. In 2011, Magdalene was appointed Patron & Trustee of the National Society for Education of Art & Design (NSEAD) and was awarded the
Outstanding African Artist Award for 40 years of service by the African Heritage Art Gallery.

Her professional memberships include: International Academy of Ceramics (IAC); Artworkers’ Guild, London (Brother); Chelsea Art Club, London; Fellow Royal Society of Arts (FRSA), London; and the Crafts Council Index.

Over the span of her career, Magdalene’s work has exhibited in over 40 solo and 55 group exhibitions in some of the most prestigious museum and gallery venues in the world. In addition, her work is a part of the permanent collections of many of the world’s foremost museums, notably: the Ashmolean Museum or Art and Archaeology, University of Oxford; the British Museum, London; the Smithsonian Institution, New York; the Fitzwilliam Museum, Cambridge; the Metropolitan Museum, New York; the Museum Fur Kunst un Gewerbe, Hamburg; and the Stedelijk Museum, Netherlands.

As Simon Ofield-Kerr, Vice-Chancellor of the University for the Creative Arts states, "Magdalene’s work is widely exhibited and extensively collected, with record sales recorded in the past year. Undoubtedly Magdalene is an internationally important ceramicist, much referenced and in great demand, who much deserves the honor that the University of Florida is proposing to bestow."

Anthony Slayter-Ralph, noted antique appraiser and art consultant, states that “she has become a household word in the world of ceramics...it is her commitment to teaching with her workshops and lectures that place her as an international ambassador for contemporary ceramics, sharing her time and considerable talent with students and seasoned ceramists alike.”

My colleague in the School of Art and Art History, Dr. Robin Poynor, professor of African art states, “I want to support Magadlene Odundo’s nomination with enthusiasm. She is recognized as the outstanding African ceramicist, although she was trained in Kenya and India, her graduate studies were in England where she currently works. Her hand built vessels are amazing objects that reference global influences. She is internationally recognized. The Harn had an exhibition of her work and in conjunction with the exhibit, I wrote a review of that exhibition. Of contemporary African artists, her work seems to be ubiquitous in American collections, with two of her works represented in the collection of the Harn and normally on display in the contemporary wing. I know there are several units on campus that would likely support her nomination - the Harn and the Center for African Studies among them. She is an excellent nomination."
Given Magdalene Odundo's commitment to her students and her practice-based research, along with her vast accomplishments in the world of ceramics in the United States, England, and internationally. I whole-heartedly endorse her nomination to receive an Honorary Doctorate from UF. We in the School of Art and Art History believe she is most deserving of the University's highest honor. Please do not hesitate to contact me should you require additional support information.

Sincerely,

[Signature]

Richard Heipp
Director and Professor
February 27th 2013

Richard Heipp, Director
The School of Art and Art History
P.O. Box 115801
The University of Florida
Gainesville, FL 32611-5801

Although having met her earlier on many occasions at the house of the writer and critic John Donne in London in the mid 1970’s, my first encounter with Magdalene’s work was at an exhibition at the Africa Centre in London in 1977 where I was immediately drawn to her small scale, beautifully crafted and intimate works.

From the very beginning of our working relationship, I found that once she commits to a project, Magdalene works tirelessly to fulfill that promise. Whether it is making work for an exhibition, preparing for a lecture or the endless patience engaging with her students.

With all the attention that has been focussed on her and her work, Magdalene has not lost sight of her roots. She has returned annually to Kenya to engage with the students and consistently fostered and promoted both education and art in Kenya at the Kenyatta University.

She has become a household word in the world of ceramics with her powerful work in many of the major museums but it is her commitment to teaching with her workshops and lectures that place her as an international ambassador for contemporary ceramics, sharing her time and considerable talent with students and seasoned ceramists alike.

As someone who has known and worked closely with Magdalene for over thirty years, I am delighted to recommend her for an Honorary Doctorate of the Art Degree from the College of Fine Arts.

Yours sincerely,

Anthony Slayter-Ralph
Magdalene Odundo was a student of mine at the Royal College of Art from 1979 - 1982. The Royal College of Art is the foremost post-graduate college of art and design in the UK, and has an international reputation for teaching and research (http://www.rca.ac.uk/). She is, without question, one of the most talented students to have graduated from my department, during the 20 years that I was professor of ceramics and glass, and is one of the College’s most distinguished alumni.

Although Magdalene is African she did not get involved in ceramics in her own country, but became interested in the subject when she started as a student of Henry Hammond, a well known and respected British studio potter, at Farnham College of Art in 1973. He introduced her to Michael Cardew who was working in Nigeria at Abuja, and it was here that she had the good fortune to work with Africa’s most famous potter, Ladi Kwali. It’s curious that a ceramist like Magdalene working in the African tradition discovered her roots in England. I quote here a statement that she made to Sir Christopher Frayling, the Rector of the Royal College of Art and his reflection on this.

“You gradually realise how privileged you are in Great Britain to come from a part of the world which you continually look at in a different light. The riches that that gives you! You can work from the African tradition, and also view it from a distance. That was my culture shock. I thought I had left behind something that was mine, whereas I had actually gained something new.”

Sir Christopher commented “this is one of the clearest statements of multiculturalism in contemporary art that I have read.”

I feel very privileged to have had Magdalene as one of my students, and I hope that we helped her to find her way as a potter, and certainly the work that she presented at her degree show in 1982 established the material qualities and forms that she was to develop through the years. She is now one of the most important British (Kenyan by birth, but now a British citizen) ceramists. Magdalene is recognised internationally and her work is in the permanent collections of some of the world’s most important museums, notably:

- The Ashmolean Museum of Art and Archaeology, University of Oxford
- The British Museum, London
- The Cooper Hewitt Smithsonian Institution, New York
- The Metropolitan Museum, New York
- Museum Für Kunst und Gewerbe, Hamburg
- The Stedelijk Museum, Netherlands.

Richard Heipp, Director
The School of Art and Art History
The University of Florida

21st February 2013
Whilst working as a potter she has also been an important member of the staff of the University of the Creative Arts, Farnham, where she has been professor of ceramics since 2001. She has also lectured and demonstrated at universities in the United States.

She has the rare distinction, for a ceramist, of being recognised as a cultural icon with the award of OBE in the Queen’s honours in 2008, the most prestigious personal award an individual can receive in this country.

I wholeheartedly support the School of Art & History’s nomination of Magdalene Anyango Namakhiya Odundo for an honorary doctorate of the University of Florida.

David Queensberry

ex-Professor of Ceramics, Royal College of Art
Senior Fellow of the Royal College of Art
Honorary Doctor of the University of Staffordshire
Fellow of the Royal Society of Arts
Partner Queensberry Hunt Design Group www.queensberryhunt.com
19 February 2013

Mr Richard Heipp
Director
The School of Art and Art History
101B Fine Arts Building C
PO Box 115801
The University of Florida
Gainesville
FL 32611-5801

Dear Richard

It is a pleasure to provide this letter of recommendation in support of the University of Florida’s proposal to award Professor Magdalene Odundo an Honorary Doctorate of Arts.

Magdalene was appointed a Professor at the then Surrey Institute of Art & Design (SIAD) in 2001, an institution which became, through its merger with the Kent Institute of Art & Design, the University for the Creative Arts in 2008. Magdalene is an inspirational figure within and beyond the University and her approach to teaching and her practice in ceramics and glass is at the core of our commitment to practice-based research within the areas of art, design and craft. Magdalene is very much of the University, as her appointment marked a return to Farnham as she originally studied at SIAD’s predecessor, the West Surrey College of Art & Design, for her original degree in 1976. She is a dedicated teacher, active within craft-based organisations nationally and internationally, and much-valued by the PhD students who have chosen to study with her, and by her colleagues at and beyond UCA.

Magdalene’s standing as an important ceramicist who has made a unique contribution to the field was recognised in 2008 when she was appointed an Officer of the Order of the British Empire in the Queen’s Birthday Honour’s List for services to the Arts. There have been numerous other awards and much deserved recognition, including the African Art Recognition Award by Detroit Art Institute also in 2008, but at the core of everything is Magdalene’s practice and skill as a ceramicist whose practice combines the traditions of Africa with those of the British studio pottery, and the production of truly beautiful and enigmatic objects. Magdalene’s work is widely exhibited and extensively collected, with record sales recorded in the past year. Undoubtedly Magdalene is an internationally important ceramicist, much referenced and in great demand, who much deserves the honour that the University of Florida is proposing to bestow.

Yours sincerely

[Signature]

Simon Ofield-Kerr
Vice-Chancellor
Magdalene Odundo

PROFESSIONAL ACHIEVEMENTS

Magdalene Odundo received her BA from the West Surrey College of Art & Design in 1976 with the distinction of honors first class. She went on to receive her MA from the Royal College of Art in London in 1982. From 1982 – 2000 she taught in various art colleges in the UK, Europe, the US and Africa. She has been on faculty as Professor of Ceramics at University of Creative Arts, Farnham, as a research professor since 2001 where she also serves as Student Research MPhil/PHD Supervisor, External Research & PHD Examiner/Assessor, Arts and Humanities Research Council (AHRC) peer group assessor, and as a HEFCE/Ref Panel member (a UK national government research assessing group).

In 2008 she was appointed Officer of the Order of the British Empire in the Queen's Birthday Honour's List for Services to the Arts and Education, the most prestigious personal award one can receive in the UK. She also received the African Art Recognition Award from the Detroit Art Institute’s Friends of African and African-American Art that year. In 2011 Magdalene was appointed Patron & Trustee of the National Society for Education of Art & Design (NSEAD) and was awarded the Outstanding African Artist Award – 40 years of African Heritage Art Gallery.

Her professional memberships include: International Academy of Ceramics (IAC); Artworkers’ Guild, London (Brother); Chelsea Art Club, London; Fellow Royal Society of Arts (FRSA), London; and the Crafts Council Index

She has exhibited in over 40 solo and 55 group exhibitions over the span of her career. These include, but are not limited to: The Ashmolean Museum or Art and Archaeology, University of Oxford; The British Museum, London; The Smithsonian Institution, New York; The Fitzwilliam Museum, Cambridge; The Metropolitan Museum, New York; the Museum Fur Kunst un Gewerbe, Hamburg; and The Stedelijk Museum, Netherlands.
Curriculum Vitae

Magdalene Anyango Namakhiya Odundo OBE, MA -

Lives and works in Surrey

Born Nairobi, Kenya

Educated in India & Kenya

2001- present Professor of Ceramics, University for Creative Arts


1982-1997 Sessional teaching at various Art Colleges in UK, Europe, USA & Africa

1976-79 Teaching: Commonwealth Institute, London

1979-1982 Royal College of Art, London. MA (RCA)

1973-76 West Surrey College of Art & Design, BA Hons. 1st. Class

Awards

2011: Appointed Patron & Trustee, National Society for Education of Art & Design - NSEAD

Awarded: Outstanding African Artist Award - at 40 years of African Heritage celebrations

2008:
Appointed Officer of the Order of the British Empire in the Queen’s Birthday Honour’s List for services to the Arts

Awarded the African Art Recognition Award by Detroit Art Institute’s Friends of African and African-American Art

Solo Exhibitions

2010
Magdalene Odundo - Ceramic Forms
LongHouse Reserve, East Hampton, NY. July 31 - October 9

2009
Bluecoat Display Centre, Liverpool. October 3 - November 28

2008
Magdalene Odundo - Ceramic Work and Drawings. An exhibition at the Jeffe-Friede Gallery, Hopkins Center, Dartmouth College in conjunction with artist in residence programme. September 20 - December 7, 2008
2007-8

2006
Resonance & Inspiration: New Works by Magdalene Odundo. Harn Museum of Art, Gainesville, Florida. September 5 - December 31 catalog

2005

2004
Magdalene Odundo: Time and Again, Crafts Study Centre. The Surrey Institute of Art & Design, University College, Farnham. June 1 - July 9

2002
Acknowledged Sources - Magdalene Odundo: Russell-Cotes Art Gallery & Museum, Bournemouth, United Kingdom, August 10 - October 30

2001
Magdalene Odundo - Clay Forms - A Retrospective: Blackwell House, Bowness-on-Windermere, United Kingdom, July 4 - September 23

1997/8

1997
Magdalene Odundo: Current Work. Pro-Art, St. Louis, April 29 - May 31

1995
Ceramic Gestures: New Vessels by Magdalene Odundo. (a touring exhibition, catalogue)
University Art Museum, Santa Barbara, California. March 15 - April 23, 1995
The Newark Museum, Newark, New Jersey. April 3 - June 30, 1996
St. Louis Museum of Art, St. Louis, Missouri. April 29 - July 6, 1997

1994

1993
The Sloss Furnaces, National Historic Landmark, A Museum of the City of Birmingham, Alabama, USA
1992
New Ceramics, The Oxford Gallery, Oxford, UK
Magdalene Odundo - Ceramics
Museum fur Kunst und Gewerbe, Hamburg, Germany
Badisches Landesmuseum, Karlsruhe, Germany

1991
Magdalene Odundo, Anthony Ralph Gallery, New York, USA (catalogue)

1989
Kunstformen, Jetzt, Salzburg, Austria

1987
Magdalene Odundo, Anne Berthoud Gallery, London, UK
New Works: Magdalene Odundo (catalogue)
The Glynn Vivian Art Gallery, Swansea, UK October 24 - December 5, 1987
Carmarthen Museum, Dyfed, December 19 - January 30, 1988
Ruthin Craft Centre, Clwyd, February 20 - March 19, 1988
Aberystwyth Arts Centre, Dyfed, March 26 - May 7, 1988
Mostyn Art Gallery, Llandudno, May 14 - June 25, 1988

1988
Beaux Arts, Bath, UK

1986
Crafts Council at the Victoria & Albert Museum, London, UK

1983
Crafts Council, ICA, London, UK
Royal Exchange Theatre Craft, Manchester, UK

1982/3/4
Rosenthal Studio Haus, West Germany & London, UK

1979-82
Commonwealth Institute, London, UK

1977
Africa Centre, London, UK

Group Exhibitions
2013

2012
The Global Africa Project Reginald F. Lewis Museum, Baltimore, MD
Jan. 1, 2012 - June 1, 2012

High Museum of Art, Atlanta, GA June 1, 2012 - Sept. 1, 2012-2011
Hand Made: Contemporary Craft in Ceramics, Glass and Wood Carnegie Museum of Art
April 8, 2011 - ongoing


Design Bassel Pierre Marie Giraud Gallery, Brussels. July 2010


Circuits céramiques presse communiqué. Helen Aziza, Paris

Basins, Baskets and Bowls: Women Explore the Vessel Minneapolis Institute of Art, May 22, 2010 - October 23, 2011

2009

2008
Black Womanhood curated by Barbara Thompson for the Hood Museum. {touring}

2005
Art from Africa: Long Steps Never Broke a Back.
Seattle Art Museum, February 7 - May 19, 2002
Wadsworth Atheneum Museum of Art, February 12 - June 19, 2005
Cincinnati Art Museum, October 8, 2005 - January 1, 2006
Frist Center for the Visual Arts, January 27 - April 30, 2006

2004
Hamline University, St Paul, Minnesota, USA
Crocker Art Museum, Sacramento, California, USA
National Gallery of Canada, Ottawa, Canada

2003
British Ceramics: Five Artists. Frank Lloyd Gallery, Los Angeles

2002
Art from Africa: Long Steps Never Broke a Back. Seattle Art Museum, February 6 - May 19, 2002

2000
British Ceramics 2000, Keramikmuseet Grimmerhus, Denmark, April 9 - June 18, 2000, (catalogue)
The Jugs Show, Candover Gallery, Arlesford, Hampshire, UK
Millenium Mugs, Besson Gallery, London

1999

1998
Magdalene Odundo, List Gallery, Swarthmore College, Pennsylvania, USA

1997
Old Africa - New Africa - Africa Observed, Mulvane Art Museum, Washburn University, Topeka, Kansas, November 7 - December 21, 1997

1996
New for the Nineties - The Crafts Council Collection, Shipley Arts Gallery, Gateshead, UK
March 1 - May 12, 1996
Design of the Times - One Hundred Years of the Royal College of Art, The Royal College of Art, London, February 7 - March 20, 1996
Drinking Glasses, Leerdan Glass Symposium, Leerdam, Netherlands

1995
Showcase Exhibition, Crafts Council, London, UK September - October 1995
Africa 95 - African Metalwork, Crafts Council, London, UK (curated by Odundo and includes two bronze works from the Sloss Institute of Metal Arts Workshop, 1993, Birmingham, Alabama, USA)
Africa 95, British Museum Exhibition, Museum of Mankind, October, 1995 - March, 1996
1994
Art Box, Waregem, Belgium.
101 Jugs, Candover Gallery, Arlesford, UK
Africa Explores - 20th Century African Arts. catalogue
Art Contemporain Lyon, France
Tate Gallery, Liverpool, UK

1993
The Ceramics of Europe '93', Westwald/Kreis, Germany
(a touring exhibition: the countries of the EEC)
Africa Explores - 20th Century African Arts. catalogue
Corcoran Gallery of Art, Washington, D.C.
Center for Fine Arts, Miami, Florida

81
Ludwig Forum für Internationale Kunst, Aachen, Germany
Fundació Antoni Tapies, Barcelona, Spain

1992
Africa Explores - 20th Century African Arts. catalogue
Mint Museum of Art, Charlotte, North Carolina
Dallas Museum of Art, Dallas, Texas
Carnegie Institute, Pittsburgh, Pennsylvania
Saint Louis Art Museum, St. Louis, Missouri
Columbus Drowning, Rochdale Art Gallery, UK
Faculty Invites, University of Nebraska, Lincoln, Nebraska, USA

1991/2/3
Colours of the Earth - Twentieth Century British Ceramics.
A British Council touring exhibition in India and Malaysia

1991
Africa Explores - 20th Century African Arts. catalogue
The Museum for African Art, New York, NY
The New Museum of Contemporary Art, New York City, New York
University Art Museum, Berkeley, CA

1990
Kunst und Antiquitatenmesse, Galerie L (Frankfurt Art Fair) Germany

1989
Candover Gallery, Alresford, UK

1986
Courcoux & Courcoux, Salisbury, UK

1985
Bluecoat Art Centre, Liverpool, UK
African Heritage Showcases Six African Women Artists.10th Women's Decade Conference, Nairobi, Kenya

1984
Individual Eye, Craftsmen Potters Association, London, UK
Anne Berthoud Gallery, London, UK

1983/4/5
Modern British Ceramics, Queensbury Hunt, London, UK
Fire & Smoke, Midland Group Touring Exhibition, England

1983
Craftsmen Potters Association 25th Anniversary, Victoria & Albert Museum, London, UK

1978
Commonwealth Arts Festival, Calgary & Edmonton, Canada
Special Projects
2010
Keramiek Seminar - March 20 -21, De Goudse Schouwburg, Gouda, Netherlands

2009
The 3rd EgeArt ART DAYS, Ege University, Ataturk Cultural Centre, Izmir, Turkey. December 11 - 15.
Exhibition participant and speaker

2008
Clay Art and Function \{ISCAEE\} - Kenyatta University, Kenya. August. Advisor and participant

2007
Venice Biennale. British Council panel member for British Pavilion
Artists lecture, Loew Auditorium, The Hood Museum, Hannover, NH

2006
Resonance and Inspiration Artists lecture. The Samuel Harn Museum, Univ. of Florida, Gainesville

2000
The Sloss Furness & Hope Project Fountain Design, a collaboration with Brad Morton at Brad Morton Bronze Casting Workshop, Birmingham, Alabama, USA (design model of fountain made)

1996
Leerdam - Drinking Glass exhibition & symposium, Leerdam, Netherlands (Magdalene Odundo glass designs show case)

Teaching
February 2013
Feb 20-22: Keynote Lecture: Alabama Clay Conference, Birmingham, Alabama, USA
Demonstrator

February 2012
Feb 2-8: Museum of Glass, Tacoma, WA, USA to installation and for opening of Metamorphosis and Transformation” exhibition (Feb 8- May 22 2012)
Feb 14: Interview by Tanya Harrod for inclusion in her book on Michael Cardew

March 2012
Mar 21-25: Guest Visiting Artist - Museum of Glass, Tacoma, WA, USA
29-31: Key Speaker at NCECA (National Council for Education of Ceramic Arts) conference, Seattle, WA, USA (Teaching group K2)

April 2012
24-28: Residency (Glass), National Centre for Glass, University of Sunderland
May 2012
May 18-25: International Staff teaching exchange to Tokyo National University for Arts and Music (Tokyo Geidai)
28-0: International Staff teaching exchange to Tsinghua University, School of Ceramics and Arts, Beijing

June 2012
Jun 22-23: Speaker/Workshop: Arts Management and Creativity workshops - joint pilot project - British Council/Goldsmith’s College, Nairobi University-Nairobi Polytechnic, GoDown Arts Centre partnership.

August 2012
Aug 4-19: Teaching Residency, CSC/CCCD project! Asheville, North Carolina, USA

September 2012
Sep 17-21: Lecture: American International Academy of Ceramics (AIAC)
Santa Fe, New Mexico
Exhibitor: New World-Timeless Visions

October 2012
Oct 15-19: Guest Visiting Artist: Hopkins Centre for the Arts (50 Year Celebrations), Dartmouth College, Hanover, NH, USA
Public Lecture (16 Oct) - Arthur M. Loew Auditorium (video broadcast)
Drawing workshop (17 Oct) - Studio Art Programme
Museum Talk (18 Oct) Hood Museum
Public Demonstration (19 Oct) - Hopkins Centre/VAC

November 2012
Nov 12-21: Visiting Professor: TOKYO GEIJUTSU DAIGAKU / Tokyo National University of Fine Arts & Music
Kiln firing (Open firing techniques) - Toride Campus

2011
Artist in residency, Print Workshop, Univ. of Ulster
“Twist” New work in print selected for UCA Vice Chancellor’s retirement
Artist in residency, MOG in Hot Glass Art, Museum of Glass, Tacoma, WA
Artist in residency, Pilchuck Glass School, Seattle, WA
Presentation & Exhibition: Organised and led staff/students to Japan for ISCAEE (International Society for Ceramics Art Education Exchange) symposium and conference

2010
Form
Master Class with Magdalene Odundo
NorthLands Creative Glass, Lybster, Caithness, Scotland

2009
Artist in residence, Huara Huara, Santiago, Chile. January

Faculty artist and instructor, Haystack, Maine.
June 28 - July 10.
2008
Artist in residence, Dartmouth College, Hanover, NH. September-December

Artist in residence, exhibition at the Jaffrie Friedde Gallery of drawings and ceramics and installation of Acknowledged Sources
1998
Artist in residence, Swarthmore College, Swarthmore, Pennsylvania, USA

Books (Selected)

Baker, Emma, Contemporary Cultures of Display, New Haven, Conn. Yale University Press in association with The Open University, 1999


Clark, Garth and Michael Cardew, An Intimate Account of a Potter who has Captured the Spirit of Country Craft, London and Boston: Faber and Faber, 1978


Freyberg, Annabel, Ceramics for the Home, London: Laurence King, 1999

Jones, David, Raku, Ramsbury, UK: The Crowood Press, 1999

Lane, Peter, Ceramic Forms, London: Collins, 1986


Peterson, Susan, Contemporary Ceramics, London: Laurence King, 2000

Rice, Paul, and Christopher Growings, British Studio Ceramics in the Twentieth Century, London: Barrie and Jenkins, 1989


**Articles**

‘Artist Synthesizes African and Western Ideas in Art’, Kansas State Globe, Kansas City, July 6, 1995


Briers, David, review, Arts Review, (December 1987)


Doone, J., Magdalene Odundo, Antique Collector, 1977

Estrada, Andrea, ‘The Ceramic Art of Magdalene Odundo’, Independent, April 20, 1995

Evans, Max, ‘Nelson’s exhibits shine spotlight on pottery...’ Olathe Daily News, August 5, 1995

Magdalene Odundo Ceramics Monthly, September, 1995, p.18

‘Exhibition of Magdalene Odundo's works at Nelson-Atkins Kansas’, City Globe, July 14, 1995, p.6-7

Magdalene Odundo, Crafts 92, May/June, 1988


‘Graceful Ceramics’, This Week in Santa Barbara, March 23-30, 1995


Howard, Ashley, *The enigmatic drawing of Magdalene Odundo* Ceramic Review. Nov. 2010

Howell, Sarah, ‘Shop Tactics’, World of Interiors, June, 1990

Kenyan Heritage, Crafts 67, March/April, 1984


Muchnic, Suzanne, 'British ceramics: Five Artists', American Craft, October/November, 2003, p.77


Queensbury, David, 'Magdalene Odundo', (London, 1991)

Report, Ceramic Review 100, July, 1986

Report, Christie's, London, 1986

Review, Craft 45, December, 1987

Review, Craft 44, September, 1987

Staal, Gert. 'Magdalene Odundo - Silent Dancers', kerameiki techni, December, 1997, pp.8-11

'The Peach, Artist synthesizes African &Western ideas in art', Kansas City Star, Wed., August 9, 1995, p.18

Thompson, Robert Farris, 'Afro-Modernism', Artforum, (September, 1991): 91-94, illustration

Thorson, Alice, 'International Influences seen in Kansas City art spaces', Kansas City Star, July 14, 1995, p.17

Cantor Arts Center Journal, 2008-9, Vol.6, pp111-113

Tressida, Megan, 'A Feat of Clay', World of Interiors, (June, 1984)


Watts, I., 'Magdalene Odundo', Africa Magazine, 1977

Wainwright, Martin, 'Craftnotes', Crafts, (March/April, 1989)


Wood, Eoline, 'A Visit with Magdalene Odundo', The Studio Potter, Fall, 1991
Chapter 7, The African Literature Association Annual Series, Vol.15

Films and Video

Out of Africa, Bacchanal Film, Insight Production, Channel 4 Television, 1984

Magdalene Odundo, a video produced by East Midlands Arts, 1989

Ceramic Gestures: A Conversation with Magdalene Odundo, Victoria Vesna, dir., Television Studios of Instructional Resources, University of California, Santa Barbara, 1995, 9 min., videocassette

Selected Public Collections

Aberystwyth University Art Museum

African Heritage, Nairobi

Arkansas Arts Center, Little Rock, Arkansas

The Art Institute of Chicago

Art Box, Waregem, Belgium

Ashmolean Museum of Art and Archaeology/University of Oxford

Badisches Landesmuseum, Karlsruhe

Baltimore Museum of Art

Birmingham Museum and Art Gallery, Birmingham, Great Britain

Birmingham Museum of Art, Birmingham, Alabama

The British Museum, London

The Brooklyn Museum, New York

Buckinghamshire County Museum, Great Britain

Cantor Arts Center, Stanford, CA

The Carnegie Museum of Art, Pittsburgh

The Cleveland Crafts Centre, Middlesborough, UK

Cleveland Museum of Art

Commonwealth Institute, London
The Crafts Council, London
The Detroit Institute of Art
Fine Arts Museums of San Francisco, M.H. de Young Museum
The Fitzwilliam Museum, Cambridge,
Fowler Museum of Cultural History, University of California, Los Angeles
Hood Museum of Art
Indiana University Art Museum
Indianapolis Museum of Art
Krannert Art Museum, University of Illinois
Los Angeles County Museum of Art
The Metropolitan Museum of Art
Minneapolis Institute of Art
Murumbi Collection, Nairobi, Kenya
Museum for African Art, New York
The Museum of Fine Arts, Houston
Museum für Kunst und Gewerbe, Hamburg
Museum für Kunsthanderwerke, Frankfurt
National Design Museum, Cooper-Hewitt/Smithsonian Institution, New York
National Museum of African Art, Smithsonian Institution, Washington, D.C.
The Nelson-Atkins Museum, Kansas City
The Newark Museum
Nottingham City Gallery, Nottingham, Great Britain
Rosenthal Collection, Hamburg
The Saint Louis Museum of Art
Samuel P. Harn Museum, Gainesville
Seattle Art Museum

89
Stedelijk Museum voor Hedendaagst Kunst, Netherlands

Victoria & Albert Museum, London
Wakefield Schools and Resources Museum, Wakefield, UK
February 27th 2013

Richard Heipp, Director
The School of Art and Art History
P.O. Box 115801
The University of Florida
Gainesville, FL 32611-5801

Although having met her earlier on many occasions at the house of the writer and critic John Donne in London in the mid 1970’s, my first encounter with Magdalene’s work was at an exhibition at the Africa Centre in London in 1977 where I was immediately drawn to her small scale, beautifully crafted and intimate works.

From the very beginning of our working relationship, I found that once she commits to a project, Magdalene works tirelessly to fulfill that promise. Whether it is making work for an exhibition, preparing for a lecture or the endless patience engaging with her students.

With all the attention that has been focussed on her and her work, Magdalene has not lost sight of her roots. She has returned annually to Kenya to engage with the students and consistently fostered and promoted both education and art in Kenya at the Kenyatta University.

She has become a household word in the world of ceramics with her powerful work in many of the major museums but it is her commitment to teaching with her workshops and lectures that place her as an international ambassador for contemporary ceramics, sharing her time and considerable talent with students and seasoned ceramists alike.

As someone who has known and worked closely with Magdalene for over thirty years, I am delighted to recommend her for an Honorary Doctorate of the Art Degree from the College of Fine Arts.

Yours sincerely,

Anthony Slayter-Ralph

Tel {805} 969-5565
Post Office Box 50821, Santa Barbara, California 93150
asr@anthonyslayter-ralph.com
February 28, 2013.

Donna Stricker,
Office of the President,
P.O. Box 113150
donnas@ufl.edu
392-1311

Dear Donna,

We will supply the required address for the honorary PhD nomination of Magdalene Odundo and an updated nominated form to your office on Monday March 4, 2013.

I hope this does not present a problem.

Sincerely,

Richard Heipp
Director and Professor
University Press of Florida
Annual Report
2012–2013

Approval Date by (Board of Trustees or designee): ________________

Review Date by Council of Academic Vice Presidents: ________________

Date of Submission to Board of Governors Office: ________________
Contents

1. Statement of Purpose 2
2. Executive Summary of FY 2013 Performance 3
3. FY 2013 Goals and Performance 5
4. FY 2013 Year End and Proposed FY 14 Budgets 10
5. Goals for FY 2014 11

Appendix A: UPF Editorial Advisory Board, 2012-2013 13
Appendix B: New Titles Published in FY 2013 15
Appendix C: Orange Grove Texts Plus Titles 21
Appendix D: Seaside Publishing Titles Purchased 22
Appendix E: Best Sellers by Title 23
1. Statement of Purpose

Established in 1945, the University Press of Florida ranks within the top third of content providers in the Association of American University Presses (AAUP) and is the fourth largest university press in the southeast in new titles published. With 2,717 titles currently in print and digital form, 141 print titles and 386 e-book titles in production, and 136 additional titles under contract, the University Press of Florida has been an important element in enhancing the scholarly reputation and worldwide visibility of the State University System (SUS). The press is a member of the AAUP, the Association of American Publishers, and the Society for Scholarly Publishing.

The University Press of Florida (UPF), the scholarly publishing arm of the State University System, is charged with editing, publishing, and disseminating works of intellectual distinction and significance, works that will contribute to improving the quality of higher education in the state, and works of general and regional interest and usefulness to the people of Florida, reflecting its rich historical and cultural heritage and its intellectual and natural resources. UPF publishes scholarly books, in a multitude of formats, in the arts, humanities, and natural and social sciences—more specifically, in the areas of fine arts, southern history, Latin American and Caribbean studies, literary criticism, environmental studies, archaeology, anthropology, natural history, horticulture, natural science, and space and technology. UPF is co-founder and the publisher of record for Orange Grove Texts Plus (OGT+), an open-access textbook initiative. The University of Florida serves as the host institution for UPF.

UPF operates as an Academic Infrastructure Service Organization (AISO) for the Florida Board of Governors, a non-profit publishing business, a textbook facilitator, and a publication services unit for the entire SUS. UPF is a major contributor to the goal of the Board of Governors to: “improve the quality and impact of scholarship, research, and commercialization activities of the system”, as articulated on page 16 of the 2012-2025 Board of Governors strategic plan. As an AISO, UPF strives to align its publishing areas with the three pillars of higher education—research, teaching, and outreach. To be of service to these areas, UPF has created three distinct divisions that address the content needs of these pillars. Research is served through our scholarly content delivery in disciplines of interest and importance in the SUS. UPF facilitates teaching in the SUS by providing OGT+ textbooks, affordable and adaptable texts with an emerging sustainability model. Outreach is accomplished by "translating" the scholarly production into content that is easily accessed and creatively written for the citizens of Florida and the world. To these ends, we define UPF’s programs to include vigorous and imaginative promotion, sales, and distribution, both domestically and internationally, in print and digital formats, in order to achieve maximum dissemination of UPF’s books.
2. Executive Summary of FY 2013 Performance

Since the economic crisis of 2007, UPF has reshaped itself from a traditional academic publisher to one of the most innovative and entrepreneurial publishing houses in America. In an effort to offset reduced state funding and to increase operational efficiency, UPF created and launched Orange Grove Texts Plus; purchased a small, independent publisher to reach gift and "box-store" markets; signed an agreement to disseminate electronic versions of UPF products to Amazon, Apple, Sony, and five library aggregators; formed a used book warehouse on Amazon Marketplace to sell our "hurt" copies; and created a new Publication Services division to provide expert publishing skills for the entire SUS. Each of these ventures was designed to reduce operational dependency, gain efficiencies of service, provide shared resources for all departments, divisions, and colleges in the SUS, and to establish best practices for creating and disseminating the research and teaching tools of the SUS.

The energy at the University Press of Florida is electric, and its vibrations are being felt throughout the university press world. This fiscal year was the first with the new tripartite division: the University Press of Florida, Orange Grove Texts Plus, and Publication Services. University Press of Florida, the largest division, is the gold-standard of academic publishing with a peer-reviewed, preeminent list of titles that disseminate the research and productivity of faculty. Scholars from the SUS and the world come to UPF for state-of-the-art editing, production and distribution of their research findings. Orange Grove Texts Plus provides SUS students with affordable and easily accessible textbooks while giving faculty easily adaptable instructional tools, achieving world-wide acclaim as a Best Practices example of a sustainable model for open access textbooks. The third division, Publication Services, was created in 2012 to allow access to the very unique skill set of UPF staff in producing books, pamphlets, and brochures for any state entity. As the oldest and most prolific publisher in the state, UPF offers its expertise in development, editing, design, typesetting, printing, distribution, and marketing. This consolidation of services can provide most of the printing needs for any university.

Beginning the year with a small budgeted deficit, caused in part by having fewer books to sell this year, UPF forged ahead with new initiatives and took advantage of strategic opportunities as they arose. The acquisitions department got back on track by increasing the number of projects signed to contact by 36% over the previous year. UPF saw sales increase by almost 8% over the previous year, an achievement few other university presses enjoyed. The goal to keep increasing our operational surplus took a small step backward with the purchase of a company and a new forklift. Salaries and manufacturing are artificially deflated because of the Andrew W. Mellon Foundation grant and do not represent true costs.

In our continued entrepreneurial effort to stay flexible for emerging opportunities, UPF purchased Seaside Publishing, a small publisher of primarily cookbooks based in
St. Petersburg, Florida. This acquisition allows UPF to gain greater footing in the gift and specialty store markets—sales targets that are very hard to reach. The Seaside imprint will allow us to sign short books of interest to Floridians that may not necessarily be scholarly in nature. Other non-traditional forms of revenue include Orange Grove Texts Plus, the Florida Book Warehouse where we sell damaged UPF books, and our new Publication Services. All are aimed at increasing revenue and improving cost efficiencies for UPF and the entire SUS system by offering publishing expertise at reduced prices.

New hires and changes in the marketing department saw a dramatic upswing in our social media presence and on-line advertising and the creation of our new Florida Quincentennial series. All books about Florida published between 2013–2015 will be designated a Florida Quincentennial book. A change in leadership in the acquisitions department saw a dramatic uptick in production. This year saw the creation of a new postcard booklet format to repurpose existing content. The Editorial, Design, and Production (EDP) department continues to question all “print legacy” tasks and procedures and produced our first digitally-enhanced print book. UPF books continued to win major awards, both in and out of state, and our managers are constantly called to speak to other publishing professionals about our various ventures. UPF hosted Dr. Carey Newman, director of Baylor University Press, who gave a workshop on how to educate faculty on the publishing procedure. This training will result in a fee-based half-day seminar for new faculty at UF, helping new hires and graduate students to plan their publishing “blueprint” for success. If this is as successful as hoped, it will be offered throughout the SUS. UPF remains committed to the three pillars of higher education—teaching, research, and outreach—and continues to find ways to remain useful and relevant to the SUS community. UPF exhibits the best in nimble, creative, and entrepreneurial thinking.
3. FY 2013 Goals and Performance

I. Quantitative Goals

a. Maintain new titles signed at 125 projects a year, and maintain new titles delivered at 85.

UPF signed 187 new contracts (33% increase over FY 12), transmitted 87 titles from editorial to design, produced 88 new books, 24 reprints, 34 print-on-demand (POD) paperbacks, 69 PDF e-books, 54 UPSO/FLASO e-books, 25 e-book singles, and 53 ePubs for Kindle, Nook, Kobo, and other e-readers. In addition, UPF moved 29 hardbound backlist titles into the POD program, produced 2 titles through our Publication Services initiative, and uploaded 4 new titles to OGT+. Of the 88 new titles produced, 33 were written by SUS and/or Florida-based authors.

b. Produce all scholarly works in simultaneous print and e-book.

Accomplished. All scholarly books, with the exception of textbooks, are converted to e-book format and distributed to library outlets simultaneous with the print editions using both in-house staff and CoreSource.

c. Maintain work with outside vendors to archive, store, manipulate, and produce digital file formats for all possible reading devices and vendors.

Accomplished. After receiving competitive quotations, UPF entered into an agreement with Ingram Content Solutions CoreSource program to convert all frontlist and selected backlist into e-book format. CoreSource offers UPF the ability to archive e-books and distribute them to dozens of publishing partners (Amazon Kindle, B&N Nook, Ebrary, EBSCO, and UPCC/Project Muse to name just a few. Florida-specific and SUS faculty works are being digitized by UF George A. Smathers Libraries.

d. Utilize digital print technology whenever feasible.

All of UPF’s monographs continue to be printed at digital printers and as print-on-demand editions for inventory control. As we reprint books, we move them into the digital format when possible.

e. Move to minimal press runs with just-in-time inventory replenishment.

All monographs continue to have print runs of between 300 and 400 copies, with the lower number being more common. At the same time as the initial print run, each book is placed into the print-on-demand database for immediate transition
to that mode of manufacturing once the print run sells out. The majority of monograph paperbacks are available only as print-on-demand inventory.

f. Continue to add new and notable projects into OGT+.

The list of new titles added or signed to contract for OGT+ may be found in appendix C. The legislative changes that created the Florida Virtual Campus resulted in the termination of our agreement with Florida Distance Learning Consortium.

g. Grow the Publication Services division to 12 projects per year.

Publication Services completed 6 projects and has quotes out for 3 additional projects.

II. Qualitative Goals

a. Win major awards for scholarly excellence.

UPF nominated 113 titles for 141 different awards. Our books/authors were winners or runners-up for 19 awards, including the “Best Local Cuisine Book” in the Gourmand World Cookbook Awards, as well as prizes in art/architecture, history, archaeology, Latin American studies, literature, and anthropology.

b. Increase global visibility through favorable book reviews, on-line access to the scholarship, and publicity for the press and its authors.

UPF received and processed a total of 601 reviews this year of 214 different titles. This significant increase over the previous year is only partly attributable to improved tracking tools; mostly it is a sign of the strength of the lists. We had reviews in *Publishers Weekly, Library Journal, Wall Street Journal, Seattle Times,* and *Audubon Magazine,* among others. We expanded the visibility of our online scholarship by joining Project Muse, which sells our titles internationally, and saw a three-fold increase in exposure of UPF titles through Oxford’s University Press Scholarship Online. UPF’s social media presence has grown exponentially: 198% increase in Facebook fans, 258% increase in Twitter followers, 435% increase in our blog subscribers.

c. Advertise and exhibit to the national and international academic community.

UPF attended 16 book exhibits, created 6 virtual booths on our website for exhibits we couldn’t attend, and sent books to be displayed at an additional 21 conferences. UPF placed 79 print and 33 electronic advertisements, reaching a
potential audience of 10.3 million readers.

d. Gain continued exposure of UPF’s regional titles through newspaper, magazine, and on-line reviews.

Maintained presence on local public radio; increased visibility through Gainesville Sun (they featured multiple UPF titles on a full-page review near the holidays). UPF titles received both the Charlton Tebeau and Rembert Patrick Awards given by the Florida Historical Society, as well as three silver medals and one gold medal in the Florida Book Awards.

e. Redesign the UPF website to reflect the new tri-part division.

The blueprint for the website design is in place, but implementation is delayed while UPF completes the Seaside Publishing purchase and transfer of assets.

III. Financial Goals

a. Maintain a positive differential between increases in income and expenses.

Revenues were under operational expenses by $55,978. UPF completed the previous FY with a positive differential of $232,963, leaving a positive differential for FY 12-13 of $176,985. The sale of both print and e-books to academic libraries continues to decline faster than e-book purchases are rising, forcing UPF to pursue other avenues of revenue.

b. Achieve a sales increase during the three-year plan.

Sales increased by 7.98% ($187,520) over the previous fiscal year. Over $110,000 was generated by sales of digital editions. Digital collection subscription sales grew fourfold over the course of the year, ending at $40,008.

c. Increase revenue through active fundraising and grant writing.

UPF received $137,000 in publication subsidies and an additional $128,000 from the Andrew W. Mellon Foundation grant awarded last year.

d. Increase revenue through non-traditional avenues.

Although there will be some revenue generated by the 1,600+ UF calculus students, OGT+ is not yet sustainable without seed funding for each new project. UF’s Department of Mathematics will not be using their OGT+ textbook this year, opting for a new (and more expensive) electronic textbook this coming
academic year. Sustainability of open access texts relies on a mission support fee from each department using an open access text.

The Publication Services division generated more than $5,000 in metadata distribution fees, $40,000 in manufacturing fees, and nearly $70,000 in sales revenue during the year. The Florida Book Warehouse, our used book market on Amazon.com, generated $1000 in a single month and is projected to add $80,000 to next year's revenue.

e. Rebuild the operating surplus.

The goal is to reach $300,000 in operating surplus; however, two unplanned expenses—the purchase of Seaside Publishing and a new forklift—took a small bite out of the surplus.

IV. Operational Goals

a. Increase operating efficiency and cost-effectiveness by keeping abreast of industry trends and incorporating technological advancements in electronic publishing, information management, and manufacturing methods.

E-book workflow was an important focus in the EDP department this past year. Tracking, proofing, and distributing procedures were implemented and job responsibilities shifted to efficiently and effectively manage this additional work. The EDP department established e-book standards against which to evaluate the quality of e-book conversions.

To handle the additional workload of the Publication Services division, outside suppliers were commissioned to “package” the editorial, design, and production functions up to the point books went to press. The EDP department continues to look for software solutions to editorial and production challenges as they present themselves.

The IT department created a Virtual Sales booth for conferences where UPF could not attend, added data transmission modules to our existing inventory management software to allow error-free inventory updates to major vendors, and managed the transfer of all the Seaside Publishing electronic assets.

b. Continue staff development programs to further enhance knowledge and productivity in order to support enhanced technology and operational systems.

Four staff members attended the annual meeting of university press staff, serving as panelists in seven sessions and bringing back information and workflow ideas for UPF. UPF staff held three in-house workflow workshops to examine all print legacy procedures.
c. Invest in capital purchases previously delayed due to budget restraints.

The database purchase is still on hold. UPF was able to purchase 4 of 6 needed inventory software modules needed for electronic transmission of orders, replace an aging forklift, and replace all 7 Macintosh computers.

d. Maintain relevance and value to all SUS faculty.

The tripartite division means UPF has a service for everyone in the SUS. The goal is to continue building on these business models to improve efficiencies, reduce costs, and provide valuable and value-added products to SUS faculty and students.
### 4. FY 2013 Year End Budget and Proposed FY 14 budget

<table>
<thead>
<tr>
<th></th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>BUDGETED</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013</td>
<td>FY 2012-2013</td>
<td>FY 2013-2014</td>
<td></td>
</tr>
<tr>
<td><strong>REVENUE:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Revenue</td>
<td>$530,847.00</td>
<td>$530,847.00</td>
<td>$553,428.00</td>
</tr>
<tr>
<td>Interest</td>
<td>$17,000.00</td>
<td>$15,561.87</td>
<td>$17,000.00</td>
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<tr>
<td>Sales Proceeds</td>
<td>$2,399,273.00</td>
<td>$2,493,982.18</td>
<td>$2,376,726.00</td>
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<td>P/H Charged to Customers</td>
<td>$30,000.00</td>
<td>$30,489.91</td>
<td>$30,000.00</td>
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<tr>
<td>Miscellaneous</td>
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<td>$137,487.88</td>
<td>$150,000.00</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$3,127,120.00</strong></td>
<td><strong>$3,208,368.84</strong></td>
<td><strong>$3,127,154.00</strong></td>
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<tr>
<td><strong>EXPENSES:</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$1,439,115.48</td>
<td>$1,484,856.86</td>
<td>$1,505,827.23</td>
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<tr>
<td>Regular OPS</td>
<td>$39,234.24</td>
<td>$78,018.63</td>
<td>$108,444.57</td>
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<tr>
<td>Freelancers</td>
<td>$141,360.00</td>
<td>$150,935.03</td>
<td>$171,138.20</td>
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<tr>
<td>Operating Expenses</td>
<td>$333,588.25</td>
<td>$316,727.91</td>
<td>$312,618.30</td>
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<tr>
<td>Equipment</td>
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<td>Sales &amp; Marketing</td>
<td>$190,000.00</td>
<td>$195,539.07</td>
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<td>Book Manufacturing</td>
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<td>Manuscript Evaluation</td>
<td>$22,000.00</td>
<td>$24,079.61</td>
<td>$25,000.00</td>
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<tr>
<td>Royalties &amp; Agency Royalties</td>
<td>$237,141.00</td>
<td>$280,414.86</td>
<td>$249,449.00</td>
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<tr>
<td>Computer Operations</td>
<td>$47,959.00</td>
<td>$42,920.99</td>
<td>$69,780.00</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$3,126,397.97</strong></td>
<td><strong>$3,264,347.41</strong></td>
<td><strong>$3,304,092.30</strong></td>
</tr>
<tr>
<td>Operating Surplus/(Deficit)</td>
<td><strong>$722.03</strong></td>
<td><strong>($55,978.57)</strong></td>
<td><strong>($176,938.30)</strong></td>
</tr>
</tbody>
</table>
| Cumulative Operating Surplus | $232,963.04 | $176,984.47 | $46.17
5. Goals for FY 2014

The primary goal is to address personnel issues and stress points in the workflow. Beginning with the creation of the Deputy Director position (an in-house promotion for Dennis Lloyd), hiring another full-time acquisitions editor to increase the number of projects signed, adding a full-time assistant who will split time between the marketing department and the front desk duties, increasing the hours of our OPS art director, and hiring a Federal Work-Study student to our IT department, UPF will address weaknesses that appeared after the layoffs. Ten percent of the operating surplus will be designated for one-time bonuses for those employees who have not already received a special pay increase during the fiscal year. Other goals include the full implementation of the Publication Services division, the continued building to the OGT+ ßcatalog, and increasing the number of projects signed.

1. Quantitative Goals
   a. Sign 125 projects a year, and increase new titles delivered to 90.
   b. Produce all scholarly works in simultaneous print and e-book. Produce the majority of general interest books, in simultaneous print and e-book.
   c. Maintain work with outside vendors to archive, store, manipulate, and produce digital file formats for all possible reading devices and vendors.
   d. Utilize digital technology whenever feasible.
   e. Move to reduce existing surplus inventory.
   f. Grow the Publication Services division to 12 projects per year.
   g. Continue to explore alternative forms of revenue.

2. Qualitative Goals
   a. Win major awards for scholarly excellence.
   b. Increase global visibility through on-line access to scholarship, favorable book reviews, and publicity for the press and its authors.
   c. Advertise and exhibit to the national and international academic community.
   d. Receive grants to fund important projects, both print and digital.
   e. Gain continued exposure of UPF’s regional titles.
   f. Redesign the UPF website to reflect the new tri-part division.

3. Financial Goals
   a. Maintain a positive differential between increases in income and expenses.
   b. Achieve a revenue increase during the three-year plan.
   c. Increase revenue through active fundraising and grant writing.
   d. Increase revenue through other opportunities, such as OGT+ and Publication Services.
   e. Rebuild the operating surplus.
4. Operational Goals
   a. Increase operating efficiency and cost-effectiveness by keeping abreast of industry trends and incorporating technological advancements in electronic publishing, information management, and manufacturing methods.
   b. Continue staff development programs to further enhance knowledge and productivity in order to support enhanced technology and operational systems.
   c. Invest in capital purchases that were delayed due to budget restraints.
   d. Maintain relevance and value to all SUS faculty.
Appendix A: UPF Editorial Advisory Board, 2012-2013

Doug Wartzok (2010–2012)
Provost/Vice President for Academic Affairs
Florida International University

Uzi Baram (2012–2014)
Professor of Anthropology
Division of Social Sciences
New College of Florida

John Belohlavek (2011–2013)
Professor of History
University of South Florida

Diane Chase (2011–2013)
Vice Provost, Academic Affairs
University of Central Florida

David Earle (2012–2014)
Assistant Professor of English
University of West Florida

Matthew Corrigan (2012–2014)
Professor and Chair of Political Science
University of North Florida

David Jackson (2011–2013)
Professor of History and Chairman
Department of History and Political Science
Florida A&M University

William Link (2012–2014)
Professor of History
Department of History
University of Florida

Nancy K. Poulson (2012–2014)
Professor of Spanish and Latin American Studies
Department of Languages, Linguistics, and Comparative Literature
Florida Atlantic University
John Stack (2012–2014)
Director, Institute for Public Policy
Florida International University

Nicole Foote (2012–2014)
Associate Professor
Department of Latin American Studies
Florida Gulf Coast University

Tricia Young (2011–2013)
Professor
Department of Dance
Florida State University

The chair for 2013–2014 will be Dr. Stephen Miles, Provost, New College.
Appendix B: New Titles Published in FY 2013

Aimers, James J., ed., Ancient Maya Pottery

Albion, Michele W., ed., The Quotable Henry Ford

Allen, Paula, Flowers in the Desert: The Search for Chile's Disappeared

Anthony, Arthé A., Picturing Black New Orleans: A Creole Photographer's View of the Early Twentieth Century

Ausherman, Maria E., The Photographic Legacy of Frances Benjamin Johnston

Baker, Bruce E. and Kelly, Brian, eds., After Slavery: Race, Labor, and Citizenship in the Reconstruction South

Barbas-Rhoden, Laura, Ecological Imaginations in Latin American Fiction

Belli, Mériam N., An Incurable Past: Nasser's Egypt Then and Now

Bertelli, Brad, Snorkeling the Florida Keys

Brandon, Pam, Farmand, Katie, and McPherson, Heather, Field to Feast: Recipes Celebrating Florida Farmers, Chefs, and Artisans

Brewer, Gil, Rachels, David, ed., Redheads Die Quickly and Other Stories

Bush, David R., I Fear I Shall Never Leave This Island: Life in a Civil War Prison

Cairoli, M. L., Girls of the Factory: A Year with the Garment Workers of Morocco

Camp, Stacey L., The Archaeology of Citizenship

Campbell, Al, ed., Cuban Economists on the Cuban Economy

Carey, David, ed., Distilling the Influence of Alcohol: Aguardiente in Guatemalan History

Carr, Archie F., The Windward Road: Adventures of a Naturalist on Remote Caribbean Shores

Carr, Robert S., Digging Miami

Cassanello, Robert, To Render Invisible

Cleveland, Kimberly L., Black Art in Brazil: Expressions of Identity

Cohen, Mark Nathan and Armelagos, George J., eds., Paleopathology at the Origins of Agriculture

Cohen, Debra Rae, Coyle, Michael, and Lewty, Jane, eds. Broadcasting Modernism
Cohen, Mark Nathan and Crane-Kramer, Gillian M. M., eds., *Ancient Health: Skeletal Indicators of Agricultural and Economic Intensification*


Cox, Karen L., ed., *Destination Dixie: Tourism and Southern History*

Cox, Tom and Ruter, John M., *Landscaping with Conifers and Ginkgo for the Southeast*

Crawford, Robert L. and Brueckheimer, William R., *The Legacy of a Red Hills Hunting Plantation: Tall Timbers Research Station and Land Conservancy*

Crow, Joanna, *The Mapuche in Modern Chile: A Cultural History*

Crowley, John G., *Primitive Baptists of the Wiregrass South*

Crumbley, Deidre H., *Saved and Sanctified*

de Rojas, José L., *Tenochtitlan: Capital of the Aztec Empire*

Dunn, Marvin, *The Beast in Florida: A History of Anti-Black Violence*

Farrington, Ian, *Cusco: Urbanism and Archaeology in the Inka World*

Fausto, Carlos and Heckenberger, Michael, eds., *Time and Memory in Indigenous Amazonia*

Ferrer, Daniel, Slote, Sam, and Topia, André, eds., *Renascent Joyce*

Foias, Antonia E., *Ancient Maya Political Dynamics*

Foias, Antonia E. and Emery, Kitty F., eds., *Motul de San José: Politics, History, and Economy in a Maya Polity*

Foote, Nicola and Harder Horst, René D., eds., *Military Struggle and Identity Formation in Latin America*

Frantz, Edward O., *The Door of Hope: Republican Presidents and the First Southern Strategy, 1877–1933*

Gallab, Abdullahi A., *A Civil Society Deferred: The Tertiary Grip of Violence in the Sudan*

Gannon, Michael, *The New History of Florida*

Gertzman, Jay A., *Samuel Roth, Infamous Modernist*

Golash-Boza, Tanya M., Yo Soy Negro: Blackness in Peru

Gordon, Elsbeth K., Heart and Soul of Florida: Sacred Sites and Historic Architecture

Hadfield, D. A., and Reynolds, Jean, eds., Shaw and Feminisms: On Stage and Off

Hahn, Steven C., The Life and Times of Mary Musgrove

Hauser, Mark W., An Archaeology of Black Markets: Local Ceramics and Economies in Eighteenth-Century Jamaica

Hickman, John, Selling Guantánamo: Exploding the Propaganda Surrounding America's Most Notorious Military Prison

Hine, Albert C., Geologic History of Florida: Major Events that Formed the Sunshine State

Hollis, Tim, Part of a Complete Breakfast: Cereal Characters of the Baby Boom Era

Ickes, Scott, African-Brazilian Culture and Regional Identity in Bahia, Brazil

Joseph, Suzanne E., Fertile Bonds: Bedouin Class, Kinship, and Gender in the Bekaa Valley

Kaska, Kathleen, The Man Who Saved the Whooping Crane: The Robert Porter Allen Story

Kealing, Bob, Calling Me Home: Gram Parsons and the Roots of Country Rock

Kilby, Rick, Finding the Fountain of Youth: Ponce de León and Florida's Magical Waters

Klinkenberg, Jeff, Alligators in B-Flat: Improbable Tales from the Files of Real Florida

Kronenberg, Jennifer C., So, You Want to Be a Ballet Dancer?

Lee, Bob H., Backcountry Lawman: True Stories from a Florida Game Warden

Link, William A., Brown, David, and Bone, Martyn, eds., Creating Citizenship in the Nineteenth-Century South

Maddy-Weitzman, Bruce and Zisenwine, Daniel, eds., The Maghrib in the New Century

Matthews, Christopher N, The Archaeology of American Capitalism

McKeen, William, ed., Homegrown in Florida

Merritt, Carolyn, Tango Nuevo

Millett, Nathaniel, The Maroons of Prospect Bluff and Their Quest for Freedom in the Atlantic World
Monroe, Gary, *Postcards from The Highwaymen*

Montana, Ismael M., *The Abolition of Slavery in Ottoman Tunisia*

Moran, John, *Postcards from Journal of Light*

Moussalli, Ahmad S., *Moderate and Radical Islamic Fundamentalism*

Moylan, Virginia L., *Zora Neale Hurston's Final Decade*

Mullins, Paul R., *The Archaeology of Consumer Culture*

Olschner, Barbara F., *The Reluctant Republican: My Fight for the Moderate Majority*

Opie, Frederick D., *Black Labor Migration in Caribbean Guatemala, 1882–1923*

Ortiz, Stephen R., ed., *Veterans' Policy, Veterans' Politics: New Perspectives on Veterans in the Modern United States*

Owens, Cóilín, *Before Daybreak: "After the Race" and the Origins of Joyce's Art*

Patrick, Rembert W., *Florida Under Five Flags*

Pechenkina, Kate and Oxenham, Mark, eds., *Bioarchaeology of East Asia: Movement, Contact, Health*

Perry, Megan A., ed., *Bioarchaeology and Behavior: The People of the Ancient Near East*

Porter, Kenneth W., *The Black Seminoles: History of a Freedom-Seeking People*

Pugh, Tison, *An Introduction to Geoffrey Chaucer*

Quist, John W. and Birkner, Michael J., eds., *James Buchanan and the Coming of the Civil War*

Ritschel, Nelson O., *Shaw, Synge, Connolly, and Socialist Provocation*

Roniger, Luis, *Transnational Politics in Central America*

Schwarz, Rolf, *War and State Building in the Middle East*

Sheinin, David M., *Consent of the Damned: Ordinary Argentinians in the Dirty War*

Shinn, Gene, *Bootstrap Geologist: My Life in Science*

Shirley, Tom, *Everglades Patrol*

Singer, Toba, *Fernando Alonso: The Father of Cuban Ballet*

Smithers, Gregory D., *Slave Breeding: Sex and Slavery in African American History*

Starbuck, David R., *Archaeology of Forts and Battlefields*
Stibolt, Ginny and Contreras, Melissa, *Organic Methods for Vegetable Gardening in Florida*

Stofik, Mary B., *Saving South Beach*

Stojanowski, Christopher M., *Mission Cemeteries, Mission Peoples: Historical and Evolutionary Dimensions of Intracemetary Bioarchaeology in Spanish Florida*

Stojanowski, Christopher M., *Bioarchaeology of Ethnogenesis in the Colonial Southeast*

Summers, Sandra L., *Ogling Ladies: Scopophilia in Medieval German Literature*


Thompson, Tommy L., *The Saltwater Angler's Guide to Tampa Bay and Southwest Florida*

Thompson, Victor D. and Waggoner, James C., eds., *The Archaeology and Historical Ecology of Small Scale Economies*

Tolan, John V., *Sons of Ishmael*

Treister, Kenneth, *Maya Architecture: Temples in the Sky*

Trolander, Judith A., *From Sun Cities to The Villages: A History of Active Adult, Age-Restricted Communities*

Tung, Tiffiny A., *Violence, Ritual, and the Wari Empire*

Vickers, Lu and Georgiadis, Bonnie, *Weeki Wachee Mermaids: Thirty Years of Underwater Photography*

Ward, Carlton, *Postcards from Florida Cowboys*

Ward, Brian, Bone, Martyn, and Link, William A., eds., *The American South and the Atlantic World*

Warner, George F., *Corals of Florida and the Caribbean*

Weik, Terrance M., *The Archaeology of Antislavery Resistance*

Weinreb, Amelia R., *Cuba in the Shadow of Change*

Weintraub, Stanley, *Who's Afraid of Bernard Shaw?*

Wells, Charley, *Inside Bush v. Gore*

Wernke, Steven A., *Negotiated Settlements: Andean Communities and Landscapes under Inka and Spanish Colonialism*
White, Derrick E., *The Challenge of Blackness: The Institute of the Black World and Political Activism in the 1970s*

White, Randy Wayne and Brennen, Carlene Fredericka, eds., *Randy Wayne White's Ultimate Tarpon Book: The Birth of Big Game Fishing*

Wilson, Vanina, *The French School of Classical Ballet: The First Year of Training*

Wilson, Joie and Taylor, Penny, *Postcards from Dream Houses*

Winker, Kevin, ed., *Moments of Discovery: Natural History Narratives from Mexico and Central America*

Winston, Greg, *Joyce and Militarism*

Young, John with Hansen, James R., *Forever Young: A Life of Adventure in Air and Space*
Appendix C: Orange Grove Texts Plus Original Titles

*Distinction Through Discovery: A Research-Oriented First Year Experience*, Jeffrey Buller, FAU Wilkes Honors College

*Concepts in Calculus I*, Miklos Bona and Sergei Shabanov and University of Florida
  Department of Mathematics

*Concepts in Calculus II*, Miklos Bona and Sergei Shabanov and University of Florida
  Department of Mathematics

*Concepts in Calculus III*, Miklos Bona and Sergei Shabanov and University of Florida
  Department of Mathematics

*Introduction to Theater Appreciation*, edited by Charlie Mitchell (UF)

*Introduction to American Government*, by Timothy Lenz and Mirya Holman (FAU)

  (Texas)

*Computing Life*, National Institutes of Health, National Institute of General Medical
  Sciences (Rice)

*Opening up Education: The Collective Advancement of Education through Open Technology, Open Content, and Open Knowledge*, edited by Toru Iiyoshi and M. S. Vijay Kumar (Hong Kong)

*Calculus Based Physics I*, by Jeffrey W. Schnick (Yale)

*College Algebra*, by Carl Stitz and Jeff Zeager (Lakeland College, OH)

*Pre-Algebra*, by Carl Stitz and Jeff Zeager (Lakeland College, OH)

*Liberté: A First Year French Textbook*, by Gretchen Angelo (SUNY)

*Collaborative Statistics*, by Barbara Illowsky and Susan Dean (UCa-Riverside)

*College Physics*, by Peter Urone, Roger Hinichs, and Erik Christensen (USF)

*Introduction to Sociology*, by Nathan Keirns and Eric Strayer (Open Stax)
Appendix D: Titles Purchased from Seaside Publishing

Cookielicious Keeler, Janet/Times Publishing
Everyday Adventures Times Publishing Company
One Tank Trips Vol 1 Fox 35, New World Communications
One Tank Trips Vol 2 Fox 35, New World Communications
One Tank Trips Vol 3 Fox 35, New World Communications
Country Cookin' LaFray, Joyce
Crab Cooking LaFray, Joyce
Delicious Grapefruit Recipes LaFray (copyright owner)
Easy Breezy Florida Cooking Harris, Joyce
Key Lime Cooking LaFray, Joyce
Key Lime Desserts LaFray, Joyce
Key Lime Recipe Cards LaFray, Joyce
Key West Conch Cooking LaFray, Joyce
Orange Recipe Cards LaFray, Joyce
Orange Recipe Book LaFray, Joyce
Seafood Recipes! Great Seafood Book LaFray, Joyce
Seafood Recipes From Famous Places LaFray, Joyce
Seminole Indian Recipes LaFray, Joyce
Underground Gourmet Baldwin,
Underwater Gourmet LaFray, Joyce
Clarita's Cocina Garcia, Clarita (Carmen Garcia)
Clarita's Cooking Lighter Garcia, Clarita (Carmen Garcia)
Cuban Home Cooking LaFray, Joyce
Bern's Steak House Cookbook LaFray, Joyce
Cooking & Cruising Italian Style Costa Chefs & LaFray, Joyce
Millie's Jewish Cooking LaFray, Joyce/Millie Kushnir
Secrets of Great Miami Chefs LaFray, Joyce
### Appendix E: FY 13 Bestsellers by Title

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<thead>
<tr>
<th>Rank</th>
<th>Title</th>
<th>Copies</th>
<th>Revenue</th>
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<tr>
<td>1</td>
<td><em>Forever Young</em></td>
<td>4817</td>
<td>$75,164</td>
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<td>2</td>
<td><em>Classical Ballet Technique (pbk)</em></td>
<td>2853</td>
<td>$58,830</td>
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<tr>
<td>3</td>
<td><em>Field to Feast</em></td>
<td>4340</td>
<td>$57,771</td>
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<tr>
<td>4</td>
<td><em>The Columbia Restaurant Spanish Cookbook</em></td>
<td>3641</td>
<td>$45,903</td>
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<tr>
<td>5</td>
<td><em>The Columbia Restaurant</em></td>
<td>1867</td>
<td>$38,308</td>
</tr>
<tr>
<td>6</td>
<td><em>No Ordinary Days (dist title)</em></td>
<td>486</td>
<td>$30,362</td>
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<tr>
<td>7</td>
<td><em>Backcountry Lawman</em></td>
<td>2279</td>
<td>$29,988</td>
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<td>8</td>
<td><em>Calling Me Home</em></td>
<td>1872</td>
<td>$26,852</td>
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<td>9</td>
<td><em>Homegrown in Florida</em></td>
<td>1977</td>
<td>$25,745</td>
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<td>10</td>
<td><em>The Bioarchaeology of Violence</em></td>
<td>452</td>
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<td>11</td>
<td><em>Alligators in B-Flat</em></td>
<td>1761</td>
<td>$23,100</td>
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<td>12</td>
<td><em>From Sit-Ins to SNCC</em></td>
<td>434</td>
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<td>13</td>
<td><em>Organic Methods of Vegetable Gardening in FL</em></td>
<td>1570</td>
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<td>14</td>
<td><em>Slave Breeding</em></td>
<td>326</td>
<td>$18,061</td>
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<tr>
<td>15</td>
<td><em>Vegetable Gardening in Florida</em></td>
<td>1948</td>
<td>$16,649</td>
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<td>16</td>
<td><em>Florida Wildflowers</em></td>
<td>1054</td>
<td>$16,384</td>
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<td>17</td>
<td><em>The Man Who Saved the Whooping Crane</em></td>
<td>1123</td>
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<td>18</td>
<td><em>Picturing Black New Orleans</em></td>
<td>825</td>
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<td>19</td>
<td><em>James Buchanan and the Coming of the Civil War</em></td>
<td>341</td>
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<td>20</td>
<td><em>Ain't Scared of Your Jail</em></td>
<td>285</td>
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<td>21</td>
<td><em>Florida Cowboys</em></td>
<td>622</td>
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<td>22</td>
<td><em>Everglades Patrol</em></td>
<td>920</td>
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<td>23</td>
<td><em>Motul de San Jose</em></td>
<td>251</td>
<td>$14,732</td>
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<td>24</td>
<td><em>Landscaping with Conifers and Gingko in the SE</em></td>
<td>940</td>
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<tr>
<td>25</td>
<td><em>The Highwaymen</em></td>
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<tr>
<td>26</td>
<td><em>Lewis Carroll's Alice in Wonderland (dist)</em></td>
<td>291</td>
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<td>27</td>
<td><em>Cusco</em></td>
<td>245</td>
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<tr>
<td>28</td>
<td>An Introduction to the Gawain Poet</td>
<td>246 copies</td>
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<tr>
<td>29</td>
<td>The New History of Florida (pbk)</td>
<td>842 copies</td>
<td>$13,347</td>
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<td>30</td>
<td>Bootstrap Geologist</td>
<td>584 copies</td>
<td>$13,190</td>
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<tr>
<td>31</td>
<td>Complete Letters of Constance Fenimore Woolson</td>
<td>192 copies</td>
<td>$12,461</td>
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<tr>
<td>32</td>
<td>Florida: A Short History (rev pbk)</td>
<td>1479 copies</td>
<td>$12,159</td>
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<tr>
<td>33</td>
<td>Introduction to British Arthurian Narrative</td>
<td>228 copies</td>
<td>$11,953</td>
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<tr>
<td>34</td>
<td>Inside Bush v Gore</td>
<td>896 copies</td>
<td>$11,851</td>
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<tr>
<td>35</td>
<td>Totch (pbk)</td>
<td>1228 copies</td>
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<tr>
<td>36</td>
<td>Tango Nuevo</td>
<td>682 copies</td>
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<tr>
<td>37</td>
<td>Consent of the Damned</td>
<td>252 copies</td>
<td>$11,366</td>
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<tr>
<td>38</td>
<td>The Scent of Scandal</td>
<td>858 copies</td>
<td>$11,280</td>
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<td>39</td>
<td>The Beast in Florida</td>
<td>812 copies</td>
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<tr>
<td>40</td>
<td>The Legacy of a Red Hills Hunting Plantation</td>
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$724,116

Excludes postage & misc sales
only includes sales from first 12 months