

**Minutes of Public Meeting / Conference Call of University of Florida Trustees Hosseini, Johnson, Patel**

**Date and Time:** February 5, 2018, convened at 4:06 pm EST and concluded at 4:32 pm EST.

**Place for Public Attendance:** 123 Tigert Hall, University of Florida, Gainesville, Florida 32611.

**Trustee Attendees:** Trustees Mori Hosseini, Leonard Johnson, and Rahul Patel.

**Also Attending:** Interim Vice President and General Counsel Amy M. Hass, Senior Vice President and Chief Operating Officer Charlie Lane, Senior Director of Government Relations and Assistant University Secretary Melissa Orth, Executive Assistant Brigit Dermott, Legal Assistant II Sandra Mitchell, and members of the media.

Trustee Rahul Patel provided a summary of the process undertaken to develop and implement the enhanced governance standards. Consistent with recommendations from the Board, Trustee Patel and Interim Vice President and General Counsel Amy Hass have met with leadership of the DSOs and affiliates to gather feedback and recommendations. Trustee Patel noted that the guidelines accomplish the goal of providing sufficient visibility to help UF meet its goals and for the Board to execute its fiduciary responsibilities without disrupting efficient operations. Trustee Hosseini echoed the comments of Trustee Patel and emphasized the important roles and responsibilities of the Board in university governance.

Trustee Patel provided a summary of the feedback received including the following recommendations:

1. Make tweaks to the document to make it easier to use in daily operations, and perhaps provide separate pages for each DSO and other affiliates.
2. Clarify the levels of approvals in the document and reinforce the spirit of the required notifications, in particular timing that allows for meaningful input.
3. Ensure that the University is not relinquishing its competitive advantage in particular instances.

Amy Hass noted that the document will also identify the administrative liaison for each action to ensure clear lines of communication.

Trustee Patel noted that the group will continue to gather feedback over the next few weeks and then reconvene to make any necessary technical edits to the document.