



**UNIVERSITY OF FLORIDA BOARD OF TRUSTEES
COMMITTEE ON EDUCATIONAL POLICY AND STRATEGIC INITIATIVES
COMMITTEE MINUTES**

Meeting/Telephone Conference Call Meeting

March 14, 2016

123 Tigert Hall, University of Florida, Gainesville, Florida

Time Convened: 3:01 p.m. EDT

Time Adjourned: 3:30 p.m. EDT

1.0 Verification of Quorum

While a quorum was not required for this purely informational meeting, Vice President, General Counsel and University Secretary Jamie Lewis Keith verified a quorum of the Committee on Educational Policy and Strategic Initiatives, with all Trustees present except Trustees James W. Heavener, Mori Hosseini, Nicole LP Stedman, and Susan D.C. Webster.

Members present were:

Jason J. Rosenberg (Chair), David L. Brandon, Leonard H. Johnson, Rahul Patel, Marsha D. Powers, Steven M. Scott, Robert G. Stern, David M. Thomas and Anita G. Zucker. Trustees Heavener, Hosseini, Stedman, and Webster were unable to attend.

Others present were:

Provost and Senior Vice President for Academic Affairs Joseph Glover, Vice President for Enrollment Management Zina Evans, Vice President for Business Affairs Curtis Reynolds, Vice President and Chief Information Officer Elias Eldayrie, Vice President, General Counsel and University Secretary Jamie Lewis Keith, Associate Provost Angel Kwolek-Folland, Associate Vice President for Business Affairs Carlos Dougnac, Assistant Vice President for Public Affairs Janine Sikes, Senior Director of Government Relations and Assistant University Secretary Melissa Orth, Executive Assistant Brigit Dermott and Executive Assistant Becky Holt.

2.0 Call to Order and Welcome

Committee Chair Jason Rosenberg welcomed everyone in attendance and called the meeting to order at 3:01 p.m. EDT. This meeting was an informational meeting to prepare for the March 16, 2017 regular meeting, and no action was planned or taken at this preparatory meeting.

3.0 Review and Approval of Minutes

Committee Chair Rosenberg stated that the minutes will be reviewed for approval at the March 16, 2017 meeting.

4.0 Action Items

Committee Chair Rosenberg asked Provost Joseph Glover to present the Action Items that will be addressed at the March 16, 2017 meeting.

EP1. Tenure Upon Hire

Provost Joe Glover stated that there are five highly accomplished faculty members who have been hired by the University subject to their being awarded tenure upon hire by the University of Florida Board of Trustees. All have been recommended for tenure by the Provost. For those individuals hired with faculty and administrative appointments, tenure attaches only to the faculty appointment.

The individuals recommended for tenure upon hire were as follows:

1. Dr. Cesar Augusto Migliorati has been hired in the College of Dentistry as Professor of Oral Medicine and Associate Dean of Clinical Affairs and Quality.

Dr. Cesar Migliorati earned his DDS from University of Sao Paulo, Brazil in 1972, an MS in Stomatology from the University of Sao Paulo, Brazil in 1978, his MS in Oral Biology from the University of California in 1984, and his PhD from the University of Sao Paulo, Brazil in 2002. His prior institution is University of Tennessee Health Science Center. Dr. Migliorati is an internationally recognized expert in oral medicine, specifically the management of oral complications of cancer patients, persons with immunosuppression and the area of bisphosphonate induced osteonecrosis of the jaw.

2. Dr. Terrell T. Baker has been hired in the Institute of Food and Agricultural Sciences (IFAS) as a Professor and Director in the School of Forest Resources and Conservation.

Dr. Terrell Baker earned his B.A. in Economics from the University of the South in 1989, his M.S. in Forest Resources from Clemson University in 1994, and his Ph.D. in Forest Biology from Auburn University in 1998. His prior institution is the University of Kentucky. Dr. Baker is a PI/co-PI on grants or contracts that total approximately \$3.93 million from state, federal, county and private sources. He has authored/co-authored 26 peer-reviewed publications and he is a member of the National Society for Range Management.

3. Dr. Daniel Seidel has been hired in the College of Liberal Arts and Sciences as a Professor in the Department of Chemistry.

Dr. Daniel Seidel earned his Diplom from Friedrich-Schiller-Universitat Jena, Germany in 1998 and his Ph.D. from University of Texas at Austin in 2002. His prior institution is Rutgers University in New Brunswick, New Jersey. Dr. Seidel's research in the area of catalytic reaction development has earned him recognition nationally and internationally. He has received numerous awards including the Alfred P. Sloan Fellowship, the Amgen

Young Investigator Award, the Carol Duisberg Memorial Prize of the German Chemical Society and the Humboldt Fellowship. The Duisberg Memorial Prize is one of the highest honors bestowed to a young chemist by the German Chemical Society.

4. Dr. Christopher R. McCurdy has been hired in the College of Pharmacy as a Professor in the Department of Medicinal Chemistry and Director of Translational Drug Development Core.

Dr. Christopher McCurdy earned his B.S. in Pharmacy from Ohio Northern University in 1994 and his Ph.D. in Medicinal Chemistry from The University of Georgia in 1998. His prior institution is the University of Mississippi. Dr. McCurdy has an exceptional scientific record with 98 original publications and a significant record of research funding. He has also been awarded two patents, has six more pending and has one compound in clinical trials, as of February 2016. He is widely recognized for his work in pain treatment and addiction and was highlighted on the PBS News Hour on January 15, 2017. Dr. McCurdy has an excellent record of scientific service with his current position as President-elect of the American Association of Pharmaceutical Scientists, the largest scientific society of pharmaceutical scientist in the nation (and perhaps the world). Being elected into this organization is a testament to his national and international reputation.

5. Dr. Salvatore Frasca, Jr. has been hired in the College of Veterinary Medicine as a Professor in the Department of Infectious Diseases and Pathology.

Dr. Salvatore Frasca earned his A.B. in Biology and Society from Cornell University in 1984, his VMD from the University of Pennsylvania in 1988, his Ph.D. in Pathology from the University of Connecticut and his Diplomate in Veterinary Anatomic Pathology from the American College of Veterinary Pathologists in 1999. His prior institution is the University of Connecticut. Dr. Frasca's research focuses on molecular characterization of atypical bacterial, fungal and protozoal infectious agents in order to understand the pathogenesis of disease in non-mammalian and aquatic animal hosts.

EP2. University of Florida Annual Accountability Report 2015-2016

Provost Glover stated that the University of Florida is required to submit its Annual Accountability Report to the Board of Governors each year. The 2015-2016 report is largely a statistical compendium of the University of Florida's financial resources and expenditures, personnel, enrollment, undergraduate and graduate education productivity, and research and economic development productivity for the relevant period. This is a backward looking report, with much of the data coming from the Board of Governors, and some data being from 2014-15 because they are the most recent data available. There is no discretion for the Board to change what is presented in the report. Provost Glover noted that he would review the metrics during the Strategic Discussion on the morning of Friday, March 17, 2017.

EP3. New Degree: Doctor of Occupational Therapy

Provost Glover noted that the proposed Doctor of Occupational Therapy degree will prepare highly qualified individuals for careers in the field of occupational therapy. This program will facilitate the students' clinical practice knowledge and skills, professional development,

leadership and advocacy skills, and advanced knowledge base to inform clinical practice. The occupational therapy doctoral degree program will replace the existing master's program. The Doctor of Occupational Therapy degree was approved by the Curriculum Committee and then by the Faculty Senate at their February 16, 2017 meeting. Board of Governors approval is required for all doctoral and professional degree programs, and will be required for this new degree program.

EP4. University of Florida Regulations

Ms. Keith noted that there is a summary of all regulation changes in the Board materials, as well as lined copies of the regulations showing the changes. There are no increases in student tuition or fees.

Ms. Keith provided a summary of the regulation changes as follows:

1.0101 Policy for Dealing with Conduct in Research. The changes to this regulation better aligns the University's process for addressing alleged misconduct in research with the federal regulations and guidelines. It adds a 6 year time limit for review of misconduct in research, clarifies the process for sequestration of research data, removes certain deadlines that are more restrictive than the federal guidelines, clarifies certain report details and requirements, adds language regarding how interviews may be recorded or transcribed, and clarifies the role of counsel to the accused during the investigation by the independent committee.

1.0104 University of Florida Ethics Policy. As directed by the Board, the updated University of Florida Ethics Policy, endorsed by the Board at its December 2, 2016 meeting to codify, and provide more detailed guidance on, the longstanding policy, has now been published as regulation.

1.100 General Personnel Policy. The changes to this regulation recognize and define the University's new pay plan for Officers and Sergeants--the Law Enforcement Officer ("LEO") pay plan that aligns these employees' membership in a different collective bargaining unit than the members of the pay plan (USPS) that has previously covered them.

2.004 Use of University Facilities: Definitions; Priorities In Use; General Restrictions on Use. The changes to this regulation updates the definition of "University Persons" to include the current pay plans of employees at the university and to delete an obsolete pay plan. The amendment also adds the pay plans Academic Personnel (AP), Technical, Executive, Administrative and Managerial Support (TEAMS), and Law Enforcement Officer (LEO) to the definition. An obsolete pay plan, faculty members, administrative and professionals (A&P) has been deleted. The definition now also includes graduate assistants.

2.020 Food Service on Campus. The changes codify and clarify longstanding requirements of the university's food service contracts and associated practices.

Definitions for “caterer” and “Approved University Caterer” are provided; conditions under which individuals or organizations may use a caterer to temporarily provide and/or serve food on campus are provided; the website is identified listing certain University facilities that have restricted catering spaces in which only pre-selected caterers may provide/serve food.

Other changes for clarity and consistency have been made. One clarification that codifies longstanding practice is that food purchases with personal funds from properly licensed food vendors for consumption on campus are not subject to otherwise applicable requirements to use a University Approved Caterer.

3.007 Traffic & Parking: Parking Registration. The amendments increase the parking decal rate for faculty, staff and commercial vehicles for 2017-18. Student decal rates remain at current levels without change.

For most faculty and staff decal holders, the change equates to an increase of \$12 per year, \$0.46 per pay period (green commuter decals) or of \$24 per year, \$0.92 per pay period (orange decals). All changes are lined in the regulation. Over the last five years, faculty and staff parking decals have increased \$31 or \$1.29 per pay period for orange decal holders and \$16 or \$0.66 per pay period for green decal holders. This regulation amendment is needed to cover the total costs associated with parking facilities.

3.020 Procurement. The changes implement amendments and clarifications to BOG Reg. 18.001, changing title references from ‘Purchasing’ to ‘Procurement’ to encompass the broader range of activities that are regulated; removing an outdated statutory reference regarding purchase of printing services; specifying that media placement services are subject to competitive solicitation because they are general (unlike direct placement of an advertisement toward a targeted audience); and codifying existing policy and practice that the University may extend a contract, without a competitive process, for up to 12 months or until completion of a competitive solicitation and award or protest, and may renew a contract, without a new competitive process, for a period that may not exceed the longer of five years or twice the term of the original contract.

The amendment also codifies longstanding practice and statute, by requiring a contingency provision if a contract term exceeds one year and is dependent upon State-appropriated funds, and removing antiquated procedures.

3.037 Registration and Student Fees. The amendments update the procedure for re-registration, deleting reference to an obsolete form, substituting a reference to the currently applicable petition process, and codifying the longstanding meaning of fees—which is tuition and fees—for purposes of registration. The amendment does not change any fees.

The amendments in the following three Human Resources regulations update the Pay plan references with the new “Law Enforcement Officer” (LEO) pay plan:

3.045 University Support Personnel System (USPS) Predetermination and Arbitration Appeal Procedures for Employees with Permanent Status

3.050 University Support Personnel System and Technical, Executive, Administrative, and Managerial Support Staff Performance Appraisal

3.054 Appointment, Technical, Executive, Administrative, and Managerial Support and University Support Personnel System Staff

4.006 Commercial Activity; Selling of Merchandise, Activities Involving Off-Campus Vendors.

The amendments reflect a new online permit process in Student Activities and Involvement for student engagement in covered commercial activities on campus, and removes provisions regulating vendor sale of food and beverages, which have been moved to Regulation 2.020, Food Service on Campus.

4.052 Religious Observances. The amendment implements the mandate of Board of Governors Regulation 6.0115 that each university board of trustees must adopt a regulation to reasonably accommodate religious observance for students, by codifying in a new regulation, UF's longstanding policy of allowing reasonable accommodation for students who provide prior notification to their instructors of their desire to observe a religious holy day of their faith.

6.007 Qualifications and Appointment of County Extension Faculty. The amendments update and codify the requirements for new appointees to any County Extension Director position, degree requirements for other faculty members, and the usual practice of providing the Chair of the Board of County Commissioners a list of at least three (3) "unranked" qualified candidates, if available, for a county faculty position.

6.008 Faculty Evaluation. The amendments reflect the current process for IFAS faculty evaluation, including clarifying that the faculty member prepares a statement of situation, annual goals, plan of work and report of accomplishments and codifying the existing practice that the District Extension Director conducts the performance evaluation of County Extension Faculty in cooperation with the appropriate County Extension Director and/or other designated supervisor.

6.009 Extension Faculty Promotion Criteria: Tenure and Promotion of Faculty in a Research or Research and Education Center; IFAS Committee on Tenure, Promotion and Permanent Status.

The amendments include updating some IFAS extension program references from being County programs, to being County, District and Statewide programs; updating references to technology; codifying an existing qualifier for performance evaluations; codifying the marketing responsibility of County Extension Directors; codifying the existing practice of County Extension Faculty members to work with County Extension Directors and the District Extension Directors to determine promotions; codifying qualification criteria for County Extension Agent III; and codifying the scholarly writing criterion for County Extension Agent IV.

6.011 Leave. The amendment deletes an obsolete subsection referencing specific IFAS faculty with accrued vacation leave prior to 1969.

6.015 Outside Activity Guidelines. The amendment clarifies the longstanding prohibition against IFAS faculty members and administrators serving as expert witnesses unless subpoenaed to provide objective science-based information without compensation, other than travel related expense reimbursement.

6.017 Publications. The amendment removes outdated guidelines for antiquated print publications, including the conditions under which they were sold, paid for, and requested by mail. Many IFAS online publications are provided free of charge, with the exception of books and online materials sold at bookstores or by other outlets.

7.049 Textbook and Instructional Materials Affordability. The amendment conforms UF-wide regulations on textbooks with the revisions to the Board of Governors regulation on Textbook and Instructional Materials Affordability by encompassing both textbooks and other instructional materials, creating an earlier materials adoption deadline of 45 (rather than 30) days prior to the start of the term, and adding a requirement that the UF Board of Trustees provide an annual report on materials adoption and costs to the Chancellor of the State University System.

5.0 Discussion/Informational Items

Committee Chair Jason Rosenberg noted that there are important discussion items on the Committee's agenda and that they will be presented at the March 16, 2017 meeting.

6.0 New Business

There was no new business to come before the Committee.

7.0 Adjourn

After asking for further discussion and hearing none, Committee Chair Rosenberg thanked everyone for participating on the preparatory call. The Committee on Educational Policy and Strategic Initiatives call/meeting was adjourned at 3:30 p.m. EDT.