

University of Florida Board of Trustees

Committee on Audit & Operations Review

Minutes

A meeting of the Committee on Audit and Operations Review was held on Thursday, September 4, 2008, in Emerson Alumni Hall.

Trustee Members Present: Joelen K. Merkel, Chair
Roland Daniels
Earl Powell
Al Warrington

Chairman Merkel called the Audit Committee to order at 3:30 p.m. The chairman welcomed Chief Audit Executive Nur Erenguc back from her leave of absence.

- Minutes of the June 12 meeting were approved.
- Office of Audit & Compliance Review:
 - Internal audits of Purchasing Card, UAA Financial Aid, IFAS research centers, E-Learning and Tax Reporting were discussed. The four IFAS audits focused on business processes at the research centers as they operate in a highly decentralized environment due to their distance from campus. Chairman Merkel said she had discussed with IFAS management the steps needed to correct the “needs improvement” at one of the IFAS research centers. The committee expressed the need for continuous auditing of the purchasing card due to high risk. They said the audit comments regarding unused purchasing cards and timely approval of transactions should be closely monitored and acted upon by PCard administration.
 - Audit Manager Joe Cannella discussed five comments on three audits where follow-up had ceased. The Contracts & Grants follow-up concerns will be addressed in the Contract & Grants internal audit planned for 2009-2010 and will be scheduled for the first quarter of the year. In the future, follow-up will be prioritized and reported to the committee according to risk.
 - Nur Erenguc presented the highlights from the annual report covering resources, operations, client surveys, audits issued, advisory reviews, follow-up, major initiatives and other activities, followed by discussion. The annual report and newsletter will be distributed electronically.
 - Brian Mikell discussed the changes to the second year of the three year audit plan. ***The Committee approved the 2008-2009 Audit Work Plan.***
 - The Chairman reported that she had reviewed the investigations log and had nothing to bring to the attention of the committee.
- Phil Ciano of the Auditor General’s office said the financial audit is on schedule for release in January, 2009. The AG’s office will review Contracts and Grants receivables as it was a prior year comment. The state-wide federal student financial aid audit, research & development audit and Bright Futures audits are on schedule.

The meeting was adjourned at 4:30 p.m.