

**Committee on Educational Policy & Strategy Minutes**  
**University of Florida Board of Trustees**  
**November 14, 2007**  
**9:00 – 10:00 a.m.**  
**239 Tigert Hall**  
**University of Florida**

Committee Members Present: David Brown, Chair (via telephone); Manny Fernandez (via telephone); Mac McGriff (via telephone); Ryan Moseley (via telephone)<sup>1</sup>; and Rick Yost

Committee Members Absent: Cynthia O’Connell

Others Present: Angel Kwolek-Folland and Patricia Telles-Irvin

Committee Chair David Brown called the meeting to order at 9:05 a.m.

The purpose of the conference call was to review the November 29<sup>th</sup> agenda and request any additional materials as needed, but no voting or approvals took place.

Tenure Upon Hire

The committee was given one tenure upon hire case: Neil F. Shay from the College of Agricultural and Life Sciences and were informed of a possible additional case or two being added to the materials each trustee would receive for the November 29<sup>th</sup> meeting. Trustee Yost requested that the faculty votes for the tenure upon hire cases be in place in advance of the November 29<sup>th</sup> meeting. The committee had no further comments on the cases.

Regulation 6C1-3.0375 Tuition Cost

Dr. Kwolek-Folland informed the committee that Regulation 6C1-3.0375 had already been approved and would be implemented in January. This was placed on the agenda for administrative purposes to complete the process of becoming a regulation.

Degree Updates

1. LL.M. in Comparative Law – Dr. Kwolek-Folland explained to the committee how several years ago the CIP codes for the various degrees at UF were updated by Tallahassee, however, this degree mistakenly was overlooked and put in a CIP code grouping instead of as its own CIP code. As a result, the Levin College of Law requested that the LL.M. in Comparative Law have its own CIP code to make it more visible as a stand-alone degree and more competitive in the market.
2. LL.M. in Environmental and Land Use Law – Dr. Kwolek-Folland summarized this new degree for the committee and that it was a fairly small program that would draw on current resources in the Levin College of Law.
3. Engineering Discontinuations
  - a. Master of Engineering, Master of Science and Engineering degrees in Engineering Science

---

<sup>1</sup> Trustee Moseley joined the conference call at 9:25 a.m.

- b. Master of Engineering, Master of Science, Engineering and Ph.D. in Engineering Mechanics
- c. B.S. in Engineering Science

Dr. Kwolek-Folland stated that the College of Engineering has continued the review of its degree programs and found these degrees to be outdated and currently no students are enrolled in the programs so the college is requesting to discontinue these degrees. She also noted that all had been approved by the Faculty Senate.

Chairman Brown mentioned his concern about the amount of new degrees UF has and asked if there should be any approach to managing degree growth with the concerns of zero sum gains, diluting resources with achieving excellence, showing new degree achieving prominence in its discipline.

Dr. Kwolek-Folland stated that the Board of Governors process for evaluating degree programs is on a 7-year cycle and as part of the review, the assessment tries to address these issues.

Chairman Brown suggested that the committee be given a follow-up review in a year to show gains and how it will become a top program in the next 5 years. The committee agreed that with resources being tight, this is a good concern for the Board of Trustees.

#### Fees

##### 1. Transcript, Distance Learning, and Equipment Fees

- a. Transcript fee/Duplicate diplomas – Dr. Kwolek-Folland stated that UF is the only university in the State University System that does not charge for a transcript and administration is proposing a \$10 fee.

Trustee Moseley stated that Student Government recommended a two-tiered structure of \$5 for the first transcript and then \$3 for each additional transcript made at the same time

Chairman Brown asked that Student Government meet with administration and come to an agreement on the proposed transcript fee.

- b. Distance Learning fee – Dr. Kwolek-Folland explained this fee as a means to cover the e-learning system for exclusively online courses to cover hardware, software, and staff. The proposed fee is \$7.30 per credit hour.

Trustee Moseley expressed two of Student Government's concerns 1) how are these expenses not covered by the recently approved tech fee and 2) the strategic initiative is to have more courses available online so how is it fair to have student pick up this addition fee for a strategic move to have more online courses?

Trustee Fernandez agreed with both points of view and suggested that additional data be provided for the November 29<sup>th</sup> meeting. Dr. Telles-Irvin suggested that she, Trustee Moseley, and Dr. Marc Hoit have a meeting before the November 29<sup>th</sup> BOT to discuss in more detail this and the other fees.

- c. Equipment fee – Dr. Kwolek-Folland stated the purpose of this fee is to defray costs of large scale equipment such as in Fine Arts – pianos or in Engineering – large scopes and colleges would have to submit their requests. The idea is to start at pilot program with four colleges in the Spring and then over the summer implement the fee in other colleges.

Trustee Brown stated he was conceptually supportive, but would need additional information to support the fee or not.

## 2. Local and New World School of the Arts Fees

- a. Local fees – Dr. Telles-Irvin stated that the Athletic, Student Health, Transportation, and Activity and Service Fees have a cap of 5% of their current rates. There is no athletic fee increase requested so she suggested a 60/40 split so the Activity and Service Fee is proposed to have a \$0.42 increase per credit hour and Student Health Fee to have a \$0.62 increase per credit hour. These increases would supply maintenance costs to continue and salaries.

Additionally the transportation fee proposed increase would also be \$0.62 per credit hour to implement GPS system so students can find out where a bus is currently located by using their cell phones as well as fueling buses with bio-diesel fuels. This would fund 62 buses.

- b. New World School of the Arts Fees – Dr. Telles-Irvin informed the committee that there was no proposed increase in the Activity and Service Fee, however, the Student Health Fee would increase by \$0.40 per credit hour to fund a part-time counselor to provide additional health services such as mental health, health counseling, and psychological services.

### Student Code of Conduct

Dr. Telles-Irvin stated that a committee was developed to review the current student code of conduct process and venues and gave recommendations on how to improve the process and venues. Trustee Moseley commented that Student Government worked closely with Student Affairs on this and is supportive of the recommendations.

### **Discussion Items**

Department Name Change: Pharmacy Health Care Administration to *Department of Pharmaceutical Outcomes and Policy* – the committee had no comments on this change.

Greek Strategic Plan Update and Career Services Update – Dr. Telles-Irvin stated that these updates would be given at the November 29<sup>th</sup> meeting.

There was no budget discussion and Chairman Brown asked if there were any other issues. Trustee Fernandez asked for an update on the November 29<sup>th</sup> meeting of all the dean searches and changes.

There were no other issues and the meeting adjourned at 10:00 a.m.